

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Meeting Minutes Board of Directors – Regular Meeting March 18, 2021 - 10:00 a.m.

Call to Order: Ann Arritola called the meeting to order at 10:00 a.m. Members present; Elreta Humeston Jeff Okamoto, Ricky Keller and Phil Alves. Members absent; None. **District Employee:** Reed Campbell and Ellie Davis. **Visitors:** None.

Approval of Minutes:

- a. Regular Meeting Minutes of February 18, 2021 were approved.

Approval of Bills:

- a. Ann made a motion to pay the bills for February 2021 as presented. Elreta seconded the motion, the motion carried unanimously.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- We had one call-out this month. It was a new connection to the system; the line was clogged and we had to use the jetter trailer to clear the blockage. It took a couple hours, but it was during a regular workday.
- The new pickup is working out great. The crew is coming along, should be a great summer and will get an early start on the pits.
- We will be installing a couple of new pits to accompany new construction.
- The irrigation may begin soon, weather permitting.
- Reed would like to postpone purchasing the new liquid chlorine system as there is still a lot of chlorine tablets still in stock and would like to use those up. A dump trailer is still in the budget and Reed was quoted around \$5,600. Phil made a motion that Reed can purchase a dump trailer and would like him to consider some extra accessories for the trailer. Ann seconded the motion, the motion carried unanimously.

Old Business:

- a. Budget Committee – No additional applicants have been turned in at this time. Ellie may reach out to some other previous year's committee members and see if we can fill some open spots.
- b. May 18, 2021 Special Election – Today is the last day to file for the upcoming Special Election. Phil stated that he has sold his home and will no longer be living in the District boundaries, which means he can no longer be a Board Member. He intends to stay on until his home closes escrow, with an anticipated closing date of June 1st. Elreta will not be filing for her position. There will couple of open positions.

New Business:

- a. Employee Retirement Policy – Phil requested information regarding the type of plan the District offers its employees. A 457(b) is what we currently have, through Valic, and our advisor added that it is a common plan for government entities, such as ourselves. Previous employees were told they would be able to contribute to a retirement benefit that was going to be offered. It

was not offered until several years later. Phil made a motion to make Ellie’s retirement, retro-active to her start date with the District. Ricky seconded the motion, the motion carried unanimously. Ellie will prepare what that retro-active amount is for next month’s meeting.

Correspondence: None

Future Agenda Suggestions:

- Budget Committee
- Employee Retirement Policy
- Medical Insurance

Public Comments: None

Adjourn: The meeting was adjourned by President Ann Arritola at 10:48 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday April 15, 2021 at the District Office.

Ann Arritola
President

April 15, 2021
Date