

# OREGON WATER WONDERLAND UNIT 2 SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

## FISCAL YEAR 2023 – 2024 BUDGET

### BOARD OF DIRECTORS

Jeff Okamoto  
Ricky Keller  
Jerry Preston  
Dan DeHaven

### BUDGET COMMITTEE

Stan Porter  
Nancy Noble

### BUDGET OFFICERS

Elisa Davis

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## FISCAL YEAR 2023 - 2024 BUDGET CALENDAR

- |   |                                   |
|---|-----------------------------------|
| 1. Appoint Budget Officer                     | January 19, 2023                  |
| 2. Appoint Budget Committee Members           | April 20, 2023                    |
| 3. Prepare Proposed Budget                    | April 26, 2023                    |
| 4. Publish Notice of Budget Committee Meeting | May 3, 2023                       |
| 5. Budget Committee Meets                     | May 18, 2023<br>Time: 11:00 a.m.  |
| 6. Publish Hearing Notice                     | June 1, 2023                      |
| 7. Hold Budget Hearing and Approve Budget     | June 15, 2023<br>Time: 10:00 a.m. |
| 8. Enact Resolutions and Adopt Budget         | June 15, 2023                     |
| 9. Submit Budget to Assessor                  | July 15, 2023 *                   |

***Each meeting will be used to approve the budget for fiscal year 2023-2024***

\* Dates set by law

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## FISCAL YEAR 2023 – 2024 BUDGET MESSAGE

Presented for your information is the proposed Oregon Water Wonderland Unit II Sanitary District budget for Fiscal Year 2023 - 2024. The budget was prepared in accordance with State budget laws and uses a modified accrual basis of accounting, which is a combination of cash basis and full accrual basis for estimates and budgets. All funds within the budget are balanced, and all revenues and expenditures are identified.

FORM LB-11 - The Capital Reserve Fund was established on April 16, 2015 for the purpose of accumulating reserve funds for the purchase, repair and renovation of District systems, facilities, and equipment. Currently, we do not plan to fund this account this next budget year as we have other items that need our attention and do not believe the funds will be available.

FORM LB-20 - The primary source of revenue for the Oregon Water Wonderland Unit II Sanitary District is from User Fees and System Development Charges (SDC's). The district has 892 connected users and 96 empty lots. We have been averaging 10-15 new connections each year and have only budgeted 5 as we do not have a lot of development forecasted at this time.

### FORM LB-30 –

- ~ Personnel Services - There was a decrease in health insurance for the upcoming year. With staffing changes there is one less employee as to the reason why the decrease in the total amount.
- ~ Materials & Services – An increase was made to Contract Services to accommodate the firm who is assisting the district in refinancing our loans and will no longer be carried out with USDA. There are several items that need to be taken care of in our day-to-day operations & maintenance of equipment. The generator needs serviced as it has not been done for a very long time and would prefer a thorough service to be conducted. New muffin monsters (grinders) have already been purchased but are still not installed and, to carry out any sort of warranty, this should be completed by a certified technician. Some fire reduction was done last month over at Section 25, but more areas need some attention, and we intend to tackle some each year if possible. A lot of fences have been damaged as well by wildlife and need to be put back up and maintained.

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- ~ Capital Outlay – Under Construction we plan to replace the lift station lid at Wood Duck Dr as it has been damaged due to traffic cutting the corner when turning onto Wood Duck Ct. Under Equipment several items that are in our current budget year have not been completed, therefore they are being included in next year’s budget. The vacuum pits and the electrical panel rewiring were not finished. We need to purchase some new bag valves and controllers to replace broken ones that cannot be repaired. Our main lagoon has run into some issues and regular servicing and will require us to purchase a boat/platform to be able to maintain the aeration system. Our aeration system requires a second blower unit in the event the first one is malfunctioning.
- ~ Debt Service – The USDA is requiring us to refinance (graduate) our loans and pay off our debt that we owe them. We have contracted with a firm who will assist in accomplishing this task. However, due to the date our annual loan payment will be taken from the district to pay the USDA is 7/28/2023. We may not be able to complete the refinance by this time and they expect payment. Moving forward we will likely be making (2) semi-annual payments on our new loan terms. We’ve been given some information on the new potential loan amount that should not exceed \$292,000.00. Both the current loan obligation and the unknown new loan payment have both been budgeted to make adequate appropriations.