

**OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT**

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

**Meeting Minutes  
Board of Directors – Regular Meeting  
January 21, 2021 - 10:00 a.m.**

**Call to Order:** Ann Arritola called the meeting to order at 10:00 a.m. Members present; Elreta Humeston and Jeff Okamoto. Members absent; Ricky Keller and Phil Alves. **District Employee:** Reed Campbell and Ellie Davis. **Visitors:** None.

**Approval of Minutes:**

- a. Regular Meeting Minutes of November 19, 2020 were approved.
- b. Regular Meeting Minutes of December 17, 2020 (Cancelled due to COVID)

**Approval of Bills:**

- a. Ann made a motion to pay the bills for November 2020 as presented. Elreta seconded the motion, the motion carried unanimously. Ann made a motion to pay the bills for December 2020 as presented. Elreta seconded the motion, the motion carried unanimously.

**Accounting Reports:** Profit & Loss and Balance Sheets were reviewed.

**Operator Report:**

- No major problems. There have been some staff changes, and Ethan Morton has returned to the District. Another person has been hired to replace Johnny Bales position. There has been only one call-out in the past month and it was for a low vacuum issue and it was fixed. With all the new fiber optic lines being installed and the first stage completed there wasn't any issues last month. They have begun the second stage, so we will see what happens with that.
- Ann voiced that she appreciates Jeff for being available for the staff interviews in her absence.

**Old Business:** None

**New Business:**

- a. District Manager Review – The Board circulated their assessments of Reed and his accomplishments since he started in June 2019. After reviewing the current fiscal year's budget, Ann made a motion to increase his wage to \$31.00 per hour. Elreta seconded the motion, the motion carried unanimously.

**Correspondence:** None

**Future Agenda Suggestions:**

- Review Employee Handbook

**Public Comments:** None

**Adjourn:** The meeting was adjourned by President Ann Arritola at 10:47 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday February 18, 2021 at the District Office.

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Elreta Humeston  
Secretary

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February 18, 2021  
Date