OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

BOARD OF DIRECTORS MEETING

January 15, 2026 - 10:00 a.m.

1. **Call to Order**: Meeting called to order by Secretary Dan DeHaven at 10:03 a.m.

2. **Roll Call:** Jerry Preston (absent), Dan DeHaven (Secretary), Ricky Keller and James Teel.

   District Employees: Rick Durham - District Manager, Ellie Davis - Office Manager.

3. **Approval of Minutes:**
   a. Approval of the Minutes of 12/18/25 motioned by James, seconded by Ricky, all in favor.

4. **Approval of Bills:**
   a. Approval of the bills for December 2025 motioned by Ricky, seconded by James, all in favor.

5. **Accounting Reports:**
   a. Profit & Loss Statement and Balance Sheet were reviewed.

6. **Operator Report:**
   - Airvac was on site last week and installed 8 pedestals with conduit into the vacuum pit for the wiring that will support the radio units. They are expected to return in a couple of weeks to install the dashboard and the radios. Once complete, we will be able to begin monitoring the 8 vacuum pits and buffer tanks.
   - An order was placed for the new diaphragms needed for the bag valves. These have become brittle and are falling apart. They are also required for the new radio system to function.
   - The front office window will be replaced under warranty in early February.

7. **New & Old Business:**
   a. Budget Officer – Motion made by Dan, seconded by Ricky to appoint Rick Durham and Ellie Davis as Budget Officers for the upcoming 2026 – 2027 budget year.
   b. Budget Committee – Letters will be mailed to last year's budget committee members asking if they would be interested in participating again this year. There are currently positions available and information will be posted on the website.
   c. Deficiencies Plan of Action - Sorren conducted the district's audit ending June 30, 2025. Upon completion, they noted the same deficiencies as the previous year. Ricky made a motion to adopt the plan of action addressing those deficiencies, seconded by Dan, all in favor. A copy will be filed with the Secretary of State.

8. **Public Comments or Questions:** There were none.

9. **Adjourn Meeting:** Secretary Dan DeHaven adjourned the meeting at 10:30 a.m.

Respectfully submitted,

Dan DeHaven

Dan DeHaven, Secretary