

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Meeting Minutes Board of Directors – Regular Meeting June 20, 2024 - 10:00 a.m.

Call to Order: Chairman Jerry Preston called the meeting to order at 10:04 a.m. Members present; Ricky Keller, Dan DeHaven and Michael Roberts. Members absent: None. **District Employees:** Ellie Davis and Ethan Morton. **Visitors:** Gary Baton.

Approval of Minutes:

- a. Approval of Regular Meeting of 5/16/2024 motioned by Michael, seconded by Dan, all in favor.
- b. Approval of Budget Meeting of 5/16/2024 motioned by Michael, seconded by Ricky, all in favor.

Approval of Bills:

- a. Approval to pay the bills for May 2024 motioned by Michael, seconded by Dan, all in favor.

Accounting Reports:

- a. Approval of Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- Sewage Pump 100 has been installed and is working as it should. The field was seeded and is coming in good. Carl with DEQ was in contact with us regarding an odor complaint at the treatment site. Carl came out and was able to confirm there was no odors, either at the treatment site or the collection site. We have received the second blower unit for the aeration system. We are planning to have it operational soon once some electrical has been completed.
- Levi made his monthly site visit to the plant and review operations on June 7th.

Old Business:

- a. General Discussion OWW2 POA and WWID – A brief meeting was to take place on Tuesday June 11th, but Ellie was not feeling well so it was cancelled and will take place today.

New Business:

- a. Resolution No. 24-02 Budget Adoption - The Board adopts the annual budget as follows; Public Works \$745,895.00, Transfers Out \$20,000.00, Contingency \$10,000.00, Debt Service \$284,925.00, Total Unappropriated and Reserve Amounts \$1,413,433.00, Totaling \$2,474,253.00. Motion made by Michael, seconded by Ricky, all in favor.
- b. Draft Bad Debt List – A draft list of delinquent sewer charges totaling \$30,030.00 was reviewed. A special meeting will be held on July 8, 2024 at 10:00 a.m. to send the bad debt for collections.

Correspondence:

- a. Ron Hanson – The customer is having a gathering at his home on Saturday July 20th and is expecting over 100 guests. He is asking if it was possible for his guests to park their vehicles at the district's main office, in the field and would be shuttled to and from his event. After some discussion by the Board, they respectfully declined the customer's request.

Future Agenda Suggestions: None

Public Comments:

Gary Baton – Commented that he looks up to the sewer district and has run exceptionally well, has vision for the future and have great people who think ahead.

Adjourn: Chairman Jerry Preston adjourned the meeting at 10:38 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday July 18, 2024, at the District Office.

Mike Roberts

Secretary

6/20/2024

Date