

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Meeting Minutes Board of Directors – Regular Meeting September 16, 2021 - 10:00 a.m.

Call to Order: Ann Arritola called the meeting to order at 10:03 a.m. Members present; Jeff Okamoto & Ricky Keller. Members absent; Jerry Preston. **District Employee:** Reed Campbell and Ellie Davis.
Visitors: None.

Approval of Minutes:

- a. Regular Meeting Minutes of August 19, 2021 were approved with minor correction.

Approval of Bills:

- a. Ann made a motion to pay the bills for August 2021 as presented. Ricky seconded the motion, the motion carried unanimously.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- With the increase of construction crews in the subdivision, we discovered that one of our vacuum pits had been damaged. The top half was cracked and we were able to cut the top off and replace it with a used one we had in inventory. Also, we have been having a large problem with rags and flushable wipes in our system recently, more than usual, and we are seeing it mostly from the vacuum side of the system.
- We will be installing a new pressure pit on Merganser this month for a new home construction.
- Reed ordered a couple of new vacuum pits to accommodate changes from the original infrastructure, such as lots that have been separated by the county that were combined.
- The transfer pump we have been waiting on seals for has finally been repaired and is running perfect and no longer leaking.
- Ethan Morton has been cleared by DEQ and will be taking his level one tests October 7th. We will have Keith Bedell (from OAWU) coming in a few days before then and have a full day of studies with him.
- Pavement on Harlequin and Snow Goose have been repaired.

Old Business: None

New Business:

- a. Auditing Ending June 30, 2021 – Price Fronk & Co. will be conducting the district's audit again this year and they expect to begin this month.
- b. Bereavement Leave – Employee Kenneth Jadrny, has requested 2 days of leave to attend a funeral. Policy states leave may be granted with or without pay if it is for a non-immediate family member. Ann made a motion to grant him the requested 2 days of leave with pay. Ricky seconded the motion, the motion carried unanimously.
- c. New Board Member – Elreta Humeston and McBon Dakuginow are both interested in the open position and the Board wishes to table this until next month's meeting when all members are present. Jeff added that Mac might have interest in joining the Water District's Board.

Correspondence: None

Future Agenda Suggestions:

- Snipe Rd Annexed Property
- New Board Member
- Board Signing Authority
- Employee Vacation Benefits

Public Comments: None

Adjourn: The meeting was adjourned by President Ann Arritola at 11:20 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday October 21, 2021 at the District Office.

Jeff Okamoto
Secretary

October 21, 2021
Date