

# OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

## Meeting Minutes Board of Directors – Regular Meeting March 16, 2023 - 10:00 a.m.

**Call to Order:** Board Secretary Jeff Okamoto called the meeting to order at 10:00 a.m. Members present; Ricky Keller, Dan DeHaven and Jerry Preston (via Zoom). Members absent; None. **District Employees:** Reed Campbell & Ellie Davis. **Visitors:** None.

### Approval of Minutes:

- a. Regular Meeting Minutes of February 23, 2023 were presented for review and approved.

### Approval of Bills:

- a. Ricky made a motion to pay the bills for February 2023 as presented. Jeff seconded the motion, the motion carried unanimously.

### Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

### Operator Report:

- This past month with the weather conditions being as they are, we've spent a lot of time plowing the parking lot, side walks and lift stations. Using the snow to our advantage the guys have stocked up the trucks and build additional components for the vacuum system. With that being said, there have been a few callouts on the eight-inch line and one of the Merganser buffering pits on the ten-inch line. 56132 Sandpiper had grease clogging the sensor tube causing the controller to stick open and draining the system of pressure. The pit has been rebuilt and is operating effectively. 17453 Grebe had a flooded pit, an RV is parked nearby but not hooked up at this time. Its possible that heavy flow caused pit to fail. The pit has been rebuilt and is working as it should. 17288 Harlequin had a flooded pit two times in the same week. There is a constant flow into the pit from the address listed. We upped the timing on that pit after we rebuilt it and it has not acted up since. The Merganser buffering pit was flooded due to wipes and grease in the sensor tube. Since rebuilding the pit is working effectively.
- Reed has found some information for a universal style of lid/covers for the lift stations. He will pursue a cost estimate to replace the Wood Duck Ct lid.
- Ellie made adjustment for the empty lots as it was found that 3 properties were merged with an already developed lot. Took empty lots from 100 down to 97.

### Old Business:

- a. Offer from Octagon Towers – Ricky reviewed the current lease and conveyed the conditions of increases and antenna additions. A 40-year extension seems unreasonably long without reviewing current terms and conditions. Currently the board is not interested in the offer.
- b. USDA Refinance (D.A. Davidson) – The guest from this firm had to cancel early this morning and can't attend the meeting. He did give some other dates and times to reschedule a future meeting. The board we will have a special meeting on Tuesday April 4<sup>th</sup> at 10:00 a.m.
- c. Paid Leave Oregon – Jeff made a motion that the district absorb the employee's portion of the tax withheld for the program. Jerry seconded the motion, the motion carried unanimously.

- d. Satterlee Way – The attorney was contacted and briefed about the 7 lots in our district across the river. Considering all the lots already have working septic systems, she expressed that it is not worth time or energy exploring.

**New Business:**

- a. Election of Officers – Jeff nominated Ricky Keller for Board President. Dan seconded the motion, Ricky declined interest in being President. Dan nominated Jerry Preston for Board President. Ricky seconded the motion, the motion carried unanimously. Jerry accepted the position.
- b. General Meeting w/OWW2 POA and WWID – At our special meeting on October 20, 2022 it was mentioned to have another joint meeting in the spring during our April meeting. The sanitary board will hold their regular meeting an hour earlier at 9:00 a.m. and the special meeting to follow at 10:00 a.m. Notifications will be made; it will be posted on the district's website.

**Correspondence:** None

**Future Agenda Suggestions:**

- USDA Refinance
- Budget Committee
- SDC Fee Increase

**Public Comments:** None

**Adjourn:** Secretary Jeff Okamoto adjourned the meeting at 11:28 a.m. The time and place of the next meeting is at 9:00 a.m. on Thursday April 20, 2023, at the District Office.

Jeff Okamoto  
Secretary

4/20/2023  
Date