

# OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

## Meeting Minutes Board of Directors – Regular Meeting June 16, 2022 - 10:00 a.m.

**Call to Order:** Ann Arritola called the meeting to order at 10:02 a.m. Members present; Ricky Keller, Jeff Okamoto, Jerry, Preston and Dan DeHaven. Members absent; None. **District Employee:** Reed Campbell & Ellie Davis. **Visitors:** None.

### Approval of Minutes:

- a. Regular Meeting Minutes of May 19, 2022 were approved.
- b. Budget Meeting Minutes of May 19, 2022 were approved.

### Approval of Bills:

- a. Ann made a motion to pay the bills for May 2022 as presented. Ricky seconded the motion, the motion carried unanimously.

### Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

### Operator Report:

- With high rain levels many pits have flooded, and we have had higher inflow from the lift stations. We have had a couple issues with running the irrigation during rainstorms and lightning. One, we can not run the pivot during storms for running the risk of the pivot getting hit with lightning and damaging the computer in it. Two, is potentially over watering the ground and diluting the soil of the nutrients for the crop.
- The transfer pump has been getting clogged up again and had a blockage that has been fixed.
- The new liquid chlorine system is working well so far.
- Weed spraying will be conducted within the next month at the spray irrigation site.
- A couple of complaints have been made about employees and the district vehicle use. The incidents were separate and not related. The employees have been issued a written warning and the use of taking the vehicle home while on-call has been suspended. A dash mounted camera will be installed. This will also assist in protection and safety of persons and property.

**Old Business:** None

### New Business:

- a. Resolution No. 22-03 Adopting Annual Budget – The Board adopts the annual budget as follows; Public Works \$719,420.00, Transfers Out \$30,000.00, Contingency \$10,000.00, Debt Service \$281,210.00, Total Unappropriated and Reserve Amounts \$1,188,037.00, Totaling \$2,228,667.00. Ann made a motion to adopt Resolution No. 22-03 as presented. Jerry seconded the motion, the motion carried unanimously.
- b. Draft Bad Debt List – A draft list of delinquent sewer charges totaling \$21,339.00 was reviewed.
- c. Sewer Rate Increase – The sewer rates have not been increased in many years and should've been every year since. The CPA's in the past advised the Board they should be increasing the rates at around 3% each year. If we had considered even a 2% increase each year since, we

would be about \$10 more today. It was discussed to possibly increase the rate from \$64 to \$74 along with an increase annually by a percentage.

- d. Audit Ending June 30, 2022 – Price Fronk & Co. will be conducting the district’s audit again this year and they expect to begin in September and be completed by December 31, 2022.

**Correspondence:** None

**Future Agenda Suggestions:**

- Sewer Rate Increase

**Public Comments:** None

**Adjourn:** President Ann Arritola adjourned the meeting at 11:03 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday July 21, 2022 at the District Office.

Jeff Okamoto  
Secretary

July 28, 2022  
Date