

# **OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT**

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

## **Agenda Board of Directors - Regular Meeting August 20, 2015 – 10:00 a.m.**

### **Call to Order - Roll Call**

### **Approval of Minutes**

- a. Special Meeting of July 9, 2015
- b. Regular Meeting of July 16, 2015

### **Approval of Bills**

- a. July 2015

### **Accounting Reports**

- a. Profit & Loss and Balance Sheet

### **Operator Report**

### **Old Business**

- a. Employee Payscale
- b. Newberry Country Goal 11 Exception
- c. OWW Unit I Annexation
- d. Board Member Oath of Office
- e. AED Training

### **New Business**

- a. Banking Resolution
- b. Meeting Building Keys

### **Correspondence**

### **Future Agenda Suggestions**

### **Public Comments**

### **Adjourn**

# OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

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## Meeting Minutes Board of Directors – Regular Meeting August 20, 2015 - 10:00 a.m.

**Call to Order - Roll Call:** President Bob Chase called the meeting to order at 10:07 a.m. Members present; Bob Worthean, Phil Alves, Ann Arritola and Elreta Humeston. **District Employee:** Rick Durham and Ellie Davis. **Visitors:** None

### Approval of Minutes:

- a. Special Meeting Minutes of July 9, 2015 were approved.
- b. Regular Meeting Minutes of July 16, 2015 were approved.

### Approval of Bills:

- a. Elreta made a motion to pay the bills for July 2015 as presented. Phil seconded the motion, the motion carried unanimous.

### Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

### Operator Report:

- Tony cut and baled the West Field at Section 25, yielded about 75 tons of hay this year, compared to 47.5 tons last year. With all the rain at the beginning of the season, the grass has grown extremely fast and he may be able to get a second cutting.
- 3 new pits are going to be installed on the Pressure System this Friday and 3 pits on the Vacuum System in September.
- The auditors have completed their work and may have a draft by next month's meeting.

### Old Business:

- a. Employee Payscale – Bob Worthean made a motion to adopt the following paycales for each employee job description; Office Manager \$17.00 - \$21.00, Office Assistant \$13.00 - \$17.00, Wastewater Operator \$15.00 - \$17.00, Wastewater Operator I \$17.00 - \$21.00, Wastewater Operator II \$21.00 - \$26.00, District Manager \$60,000.00 - \$70,000. Phil seconded the motion, the motion carried unanimously.
- b. Newberry Country Goal 11 Exception – The public hearing that took place on July 23, 2015 at 2:30 p.m. and at 5:30 p.m. were open meetings to take oral and written testimony from the public. Some people seemed to be for it and other's seemed to be against it. The Planning Commission tentatively has future dates set in September for additional meetings.
- c. OWW Unit I Annexation – The District received some advice from their attorney regarding the process of annexation of Unit I and a couple of different methods that can be used. They still cannot be annexed into the District, unless there is an Exception to the Goal 11 Rule.
- d. Board Member Oath of Office – Phil Alves was sworn into office for Position #4.
- e. AED Training – The Board Members watched the AED Training Video.

### New Business:

- a. Banking Resolution – The Credit Card Resolution at the bank needs to be updated and would like to know if two or three signers are preferred. The Board agreed that three is fine.

- b. Meeting Building Keys – Bob Worthean will need a key for the Meeting Building as the Neighborhood Watch is going to have a cake sale/contest that will be held at the District Office on Saturday September 19, 2015 from 10:00 a.m. – 3:00 p.m. Ann would also like a key as well

**Correspondence:** None

**Future Agenda Suggestions:**

- Consumer Price Index

**Public Comments:** None

**Adjourn:** The meeting was adjourned by President Robert Chase at 11:50 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday September 17, 2015 at the District Office.

Elreta Humeston  
Secretary

September 17, 2015  
Date