

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Meeting Minutes Budget Committee Meeting April 7, 2015 – 1:30 p.m.

Call to Order - Roll Call: President Bob Chase called the meeting to order at 1:30 p.m. **Members present;** Elreta Humeston, Phil Alves and Ann Arritola. **Members Absent;** Bob Worthean. **Committee Members:** Stan Porter, Chad Stubblefield, Melissa Stubblefield and Denise Estep. **District Employees:** Rick Durham and Ellie Davis **Visitors:** None

The Board and Budget Committee Members were given the budget packet and made introductions. Chad Stubblefield was elected Chairperson for the Budget Committee. The budget for fiscal year 2015 – 2016 was similar to the previous year with some changes made mostly in the Personnel and the Capital Outlay category.

Resources on LB-20 – Rick informed the committee of the recent change in the SDC's fees. They will be increased from \$6,798.00 to \$6,967.00 for Reimbursement Fees and \$1,927.00 to \$1,975.00 for Improvement Fees. Last year's Budget Committee indicated there had not been an increase in sewer fees for a couple of years. As the cost of goods constantly rising each and every year, The Board had refrained from raising rates and it was going to be the topic for this year's 2015 – 2016 budget. An increase of \$2 was sufficient and would change from \$62 to \$64 starting in July. The lease income we receive from AT&T for the cell tower is expected to increase 5% next year as well.

PERSONNEL SERVICES - Modifications were based on; increase in worker's compensation insurance, cover unpredicted overtime, on-call pay, temporary employee if needed and employee wage increases.

MATERIALS & SERVICES – Most of the categories were increased a very small amount, this will allow for an increase if it does arise. The committee felt that the adjustments were suitable. Rick thought it would be a good idea to add more to the Utilities area, as for adding internet to the Vacuum Station for the new SCADA computer upgrade to function.

CAPITAL OUTLAY – The District has not been able to obtain a small pumper truck that fits into the budget, one has not been purchased. It has been added to this year's budget again. The vacuum controllers are wearing out and parts are becoming unavailable to rebuild them. Parts have also broken off the bag valves that cannot be fixed. Funds have been budgeted to be able to buy new controllers and bag valves. Construction remained the same as the previous year.

The committee evaluated all categories and made one minor change to utilities, all members were satisfied with the budget as presented. Chad made a motion to approve the budget for fiscal year 2015 – 2016 in the amount of \$1,525,726.00. Stan seconded the motion, the motion carried unanimously. The budget will be presented to the Board of Directors at a Budget Hearing that will take place on Thursday May 21, 2015 at 10:00 a.m.

Adjourn: The meeting was adjourned by President Robert Chase at 2:05 p.m. The time and place of the Budget Hearing is at 10:00 a.m. on Thursday May 21, 2015 at the District Office.

Elreta Humeston
Secretary

May 21, 2015
Date