

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda Board of Directors - Regular Meeting January 15, 2015 – 10:00 a.m.

Call to Order - Roll Call

Public Comments on Agenda Items

Approval of Minutes

- a. Regular Meeting of December 18, 2014

Approval of Bills

- a. December 2014

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

New Business

- a. Budget Officer
- b. Budget Workshop
- c. Budget Committee
- d. May 19, 2015 Special Election

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

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Meeting Minutes Board of Directors – Regular Meeting January 15, 2015 - 10:00 a.m.

Call to Order - Roll Call: President Bob Chase called the meeting to order at 10:10 a.m. Members present; Elreta Humeston, Phil Alves, Ann Arritola. Members absent; Bob Worthean.

District Employee: Rick Durham and Ellie Davis. **Visitors:** None

Public Comments on Agenda Items: None

Approval of Minutes:

- a. Regular Meeting Minutes of December 18, 2014 were approved.

Approval of Bills:

- a. Ann made a motion to pay the bills for December 2014 as presented. Phil seconded the motion, the motion carried unanimous.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- 12/25/14 at 5:17 p.m. there was a call out for low vacuum. When Kyle arrived at the vacuum station, it had fixed itself. The problem was found at 55948 Snow Goose Rd. The pit had flooded at some point and had water inside the controller causing it to stick open longer than normal. All components were replaced and is working good.
- 12/29/14 at 7:27 p.m. there was a power outage until 9:23 p.m., the generator worked well.
- Eric Wick from The Automation Group is working on the computer upgrade for the vacuum system. Rick is waiting to hear back on a completion date.

Old Business: None

New Business:

- a. Budget Officer – Bob Chase made a motion to appoint Rick Durham and Ellie Davis as Budget Officers for the upcoming 2015-2016 budget year. Phil seconded the motion, the motion carried unanimously.
- b. Budget Workshop – This year's budget workshop will be held at the Crook County Library in Prineville on Thursday February 19, 2015 from 9:00 a.m. to 3:30 p.m. To give Staff and Board Members the opportunity to attend this workshop, the District's regular monthly meeting will be moved back to Wednesday February 18, 2015 at 10:00 a.m.
- c. Budget Committee – Letters were mailed to last year's budget committee members asking if they are interested in participating again this year. There are currently positions available and each position is a three-year term and the deadline for applications is March 12, 2015.
- d. May 19, 2015 Special Election - This election is where Special Districts elect Board Members. Terms to expire this year are; Position#3 – Bob Worthean, Position #4 – Phil Alves and Position #5 – Ann Arritola.

Correspondence: None

Future Agenda Suggestions:

- Budget Committee
- Employee Payscale

Public Comments: None

Adjourn: The meeting was adjourned by President Robert Chase at 11:15 a.m. The time and place of the next meeting is at 10:00 a.m. on Wednesday February 18, 2015 at the District Office.

Robert Chase
President

February 17, 2015
Date