

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda Board of Directors - Regular Meeting January 21, 2020 – 10:00 a.m.

Call to Order

Approval of Minutes

- a. Regular Meeting of December 19, 2019

Approval of Bills

- a. December 2019

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

- a. AT&T Lease
- b. Farm Lease
- c. OWW Unit I Project

New Business

- a. Budget Officer
- b. Budget Committee

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

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Meeting Minutes Board of Directors – Regular Meeting January 21, 2020 - 10:00 a.m.

Call to Order: Ann Arritola called the meeting to order at 10:00 a.m. Members present; Elreta Humeston and Jeff Okamoto. Members absent; Phil Alves. **District Employee:** Reed Campbell and Ellie Davis. **Visitors:** Dean Drabin & Chris Sullivan.

Approval of Minutes:

- a. Regular Meeting Minutes of December 19, 2019 were approved.

Approval of Bills:

- a. Ann made a motion to pay the bills for December 2019 as presented. Elreta seconded the motion, the motion carried unanimously.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- Had two callouts, both were vacuum pits stuck open due to condensation inside the controllers. Conditions have been pretty good, a lot of snow to plow and keep up with. Nothing major has happened this past month.
- Ann made a motion authorizing Reed to purchase the new floats for the lift stations with funds not to exceed \$5,500.00. Elreta seconded the motion, the motion carried unanimously.
- Ethan has been scaled down from working 5 days a week to 4 days a week as the current workload has decreased.

Old Business:

- a. AT&T Lease – Topic was tabled till next meeting. Ann asked for Ellie to make response by email to touch base on what they want to propose on lease agreement modifications.
- b. Farm Lease – Chris Sullivan works for a hemp farm in Powell Butte, also has property in OWW Unit 1, and is interested in potentially leasing the spray irrigation site with a fiber hemp crop. The crop would in turn be used in producing building materials. The Board discussed concerns as well as the District obligation for discharging wastewater and the difficulties that could create for both parties involved. Chris may follow-up in the future.
- c. OWW Unit I Project – Jeff reviewed information from the feasibility study and the one-stop meeting and briefly discussed the two-tier rate possibility.

New Business:

- a. Budget Officer – Ann made a motion to appoint Reed Campbell & Ellie Davis as Budget officers for the upcoming 2020-2021 budget year. Elreta seconded the motion, the motion carried unanimously.
- b. Budget Committee – Letters were mailed to last year's budget committee members asking if they are interested in participating again this year. There are currently positions available and the deadline for applications is March 30, 2020.

Correspondence: None

Future Agenda Suggestions:

- AT&T Lease

Public Comments: None

Adjourn: The meeting was adjourned by President Ann Arritola at 11:43 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday February 20, 2020 at the District Office.

Elreta Humeston
Secretary

February 20, 2020
Date