

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Meeting Minutes Budget Committee Meeting May 21, 2020 – 11:00 a.m.

Call to Order - Roll Call: President Ann Arritola called the meeting to order at 11:05 a.m. **Members present;** Elreta Humeston and Jeff Okamoto. **Members Absent;** Phil Alves. **Committee Members:** Stan Porter (via telephone), Ricky Keller and Jim Humeston. **District Employees:** Reed Campbell and Ellie Davis **Visitors:** None.

The Board and Budget Committee Members were given the budget packet and made introductions. The budget for fiscal year 2020–21 mainly had an increase in Personnel Services.

Resources on LB-20 – The District may qualify for some grant monies that would help offset the cost to conduct fire fuel reduction over at Section 25. Without knowing the exact amount, an estimate was made of \$10,000.00. With new construction still abroad, 5 SDC's were budgeted.

PERSONNEL SERVICES – The District has hired another full-time employee. Wages & Health Insurance was adjusted to make appropriate modifications. Wages were also increased a bit to allow for employee raises.

MATERIALS & SERVICES – Minor adjustments were made to allow for increase of costs, but a modest decrease overall.

CAPITAL OUTLAY – As we near the end of our fiscal year, we are not sure if we will be able to complete items that were on the agenda. Such as a new door for the shop and a new front gate. We intend to purchase new vacuum pumps instead of attempting to rebuild the ones we have. Parts are becoming harder to find. If they are purchased, they will still need to be installed and programmed into the computer system. Everyone was in consensus to leave these items in the budget for the upcoming year in case they are not finished. We would like to purchase a small dump trailer and have included general funds for vacuum station equipment as we have had to replace either worn out parts and/or elements that are now obsolete. No major projects have been planned.

The committee members were all satisfied with the budget as presented with the only adjustment was to increase to wages under Personnel Services. Ricky made a motion to approve the budget for fiscal year 2020–21 as presented in the amount of \$2,092,468.00. Jim seconded the motion, the motion carried unanimously. The budget will be presented to the Board of Directors at a Budget Hearing that will take place on Thursday June 18, 2020 at 10:00 a.m.

Adjourn: The meeting was adjourned by President Ann Arritola at 11:58 a.m.

Elreta Humeston
Secretary

June 18, 2020
Date