

# OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

## Meeting Minutes Board of Directors – Regular Meeting March 21, 2024 - 10:00 a.m.

**Call to Order:** Secretary Jeff Okamoto called the meeting to order at 10:00 a.m. Members present; Ricky Keller, Dan DeHaven and Michael Roberts. Members absent: Jerry Preston. **District Employees:** Ellie Davis, Ethan Morton, Zach Imel and Alionso Donan. **Visitors:** None.

### Approval of Minutes:

- a. Approval of Regular Meeting of 2/15/2024 motioned by Michael, seconded by Dan, all in favor.

### Approval of Bills:

- a. Approval to pay the bills for February 2024 motioned by Ricky, seconded by Michael, all in favor.

### Accounting Reports:

- a. Approval of Profit & Loss and Balance Sheets were reviewed. Jeff added that it would be a good idea to add to the 2024 – 2025 budget at least 1 new aerator as they may need to be replaced.

### Operator Report:

- We suspect the check valve in the sewage pump needs to be replaced but are not entirely sure if that's the only problem. Owen's Pump quotes \$2,465.26 for the check valve only. They also provided a quote for a new sewage pump of \$11,443.00.
- I have been in touch with another distributor (Pump Tech and Reiner Pumps). Reiner is going to schedule a site visit, as they can rebuild our sewage pumps. They are in the area often to where they can just pickup/drop off the pump without additional freight charges. Prineville is also looking to see if they have any spare pumps and check valves that we may be able to use. They offered for us to meet with their vendor as well.
- A couple of callouts, mainly during work hours. The build-up of the grease and rags are more prominent at the Wood Duck Dr Lift Station. Jeff suggested a note to the customers on that specific section of the gravity portion.

### Old Business:

- a. Budget Committee – No additional applicants have been turned in at this time. Stan Porter and Nancy Noble will be on the committee. The Budget Committee intends to have their first meeting in May likely following the regular monthly meeting.
- a. On-Call Time – Ellie contacted 6 other districts and received a response from 4 of them, comparable in size and number of employees. Jeff recommended tabling until the next meeting.
- b. Satterlee Way – At this time, the districts attorney has not been contacted about draft the letter.

### New Business:

- c. D.E.Q Warning Letter – The district received a warning letter from DEQ as we had failed to harvest a crop from the recycled water at our irrigation site. The letter stated corrective action is required and that a written plan detailing the steps that will be taken. The draft was reviewed, and Jerry Preston felt it was a sufficient response and he signed the letter yesterday. The east field pivot works. New sprinklers and other needed upgrades were ordered for both pivots. Debris that is still on the east field will be moved and likely burned in the fall.

- d. General Meeting w/OWW2 POA and WWID - The sanitary board will hold their regular meeting at 10:00 a.m. and the special meeting to follow at 11:00 a.m. Notifications will be made; and it will be posted on the district's website.

**Executive Session:** None

**Correspondence:** None

**Future Agenda Suggestions:**

- a. Satterlee Way
- b. On-Call Time

**Public Comments:** None

**Adjourn:** Secretary Jeff Okamoto adjourned the meeting at 11:01 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday April 18, 2024, at the District Office.

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President

\_\_\_\_\_  
Date

