

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Meeting Minutes Board of Directors – Regular Meeting April 21, 2022 - 10:00 a.m.

Call to Order: Ann Arritola called the meeting to order at 10:00 a.m. Members present; Ricky Keller, Jerry Preston and Jeff Okamoto (via telephone). Members absent; Dan DeHaven. **District Employee:** Reed Campbell and Ellie Davis. **Visitors:** None.

Approval of Minutes:

- a. Regular Meeting Minutes of March 17, 2022 were approved.

Approval of Bills:

- a. Ann made a motion to pay the bills for March 2022 as presented. Jerry seconded the motion, the motion carried unanimously.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- This month we have had a couple issues. First was a pump in the Blue Heron Lift Station. It was discovered that the lead lag pump switch wasn't working. This switch allows the pumps to alternate during service. When the switch is not working properly it will do one of two things. It will not allow either pump to turn on at all or it will only allow one pump to turn on and only uses that pump every time the station needs to be pumped down. This in return wears out the pump because it's doing the workload of two pumps by itself. Our other issue has been with the amount of solids clogging the transfer pump coming from the main lagoon. We will look further into this matter in the coming week. Ultimately, we will need to look into replacing the grinder teeth in the muffin monster, will likely be added to next budget year. This will keep the transfer pump filter from clogging.
- With the summer and fire season upon us, we rented a brush mower and have mowed the roadsides on Foster Rd. We will continue to thin down the roadsides to reduce fire danger for our property and our neighboring property owners.

Old Business:

- a. Budget Committee – No additional applicants have been turned in at this time. James Humeston and Stan Porter will be on the committee again. Ann made a motion to schedule the Budget Committee Meeting for Thursday May 19th, 2022 at 10:30 a.m. following the regular monthly meeting. Ricky seconded the motion, the motion carried unanimously.
- b. Letter from USDA – The District has contacted SDAO in regard to financing options to see if a refinance or graduation from the loans makes economic sense. We are awaiting a response. The Board is concerned with interest rates nationally on the rise, that obtaining a lower rate than what we currently have may not be an option at this time.

New Business:

- c. Board Signing Authority – Ann made a motion to remove Phil Alves and Elreta Humeston from the First Interstate Bank General Operating Checking and Expansion Reserve Savings account

and to add Jerry Preston, Ricky Keller and Daniel DeHaven. Jerry seconded the motion, the motion carried unanimously. Add made a motion to remove Elreta Humeston from the Local Government Investment Pool account and add Jeff Okamoto. Jerry seconded the motion, the motion carried unanimously.

- d. System Development Charge Increase (SDC) – SDC’s are increased in April each calendar year according to the ENR Index (Engineering News Record). Fees will be increasing \$1,138.00 from \$10,405.00 to \$11,543.00. Reimbursement Fee’s will be \$8,993.00 and Improvement Fees will be \$2,550.00.
- e. Resolution No. 22-02 Setting a Connection Charge - This resolution repeals Resolution 21-01 and will allow the District to increase the Connection Charge from \$395.00 to \$438.00. Ann made a motion to adopt Resolution No. 22-01. Jerry seconded the motion, the motion carried unanimously.

Correspondence: None

Future Agenda Suggestions:

- USDA

Public Comments: None

Adjourn: President Ann Arritola adjourned the meeting at 10:15 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday May 19, 2022 at the District Office.

Jeff Okamoto
Secretary

April 21, 2022
Date