

**FORM  
LB-11**

This fund is authorized and established by Resolution No. 15-02 on April 16, 2015 for the following specified purpose; to accumulate reserve funds for the purchase, repair and renovation of District systems, facilities and equipment.

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: April of 2025

Capital Reserve Fund  
(Fund)

OWW Unit 2 Sanitary District  
(Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-23							
Actual		Adopted Budget Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body					
Second Preceding Year 2019-20	First Preceding Year 2020-21										
<b>RESOURCES</b>											
1	145,732	176,124	206,414	1	Cash on hand * (cash basis), or	236,414	236,414	236,414	1		
2				2	Working Capital (accrual basis)				2		
3				3	Previously levied taxes estimated to be received				3		
4	392	439		4	Interest	400	400	400	4		
5	30,000	30,000	30,000	5	Transferred IN, from other funds	30,000	30,000	30,000	5		
6				6					6		
7				7					7		
8				8					8		
9	176,124	206,563	236,414	9	Total Resources, except taxes to be levied	266,814	266,814	266,814	9		
10				10	Taxes estimated to be received				10		
11				11	Taxes collected in year levied				11		
<b>12</b>	<b>176,124</b>	<b>206,563</b>	<b>236,414</b>	<b>12</b>	<b>TOTAL RESOURCES</b>	<b>266,814</b>	<b>266,814</b>	<b>266,814</b>	<b>12</b>		
<b>REQUIREMENTS **</b>											
13				13	Org. Unit or Prog. & Activity	Object Classification	Detail		13		
14				14					14		
15				15					15		
16				16					16		
17				17					17		
18				18					18		
19				19					19		
20				20					20		
21				21					21		
22				22					22		
23				23					23		
24	176,124	206,563		24	Ending balance (prior years)				24		
25			236,414	25	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>			266,814	266,814	266,814	25
<b>26</b>	<b>176,124</b>	<b>206,563</b>	<b>236,414</b>	<b>26</b>	<b>TOTAL REQUIREMENTS</b>			<b>266,814</b>	<b>266,814</b>	<b>266,814</b>	<b>26</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**FORM  
LB-20**

**RESOURCES**

Public Works (Enterprise Fund)  
(Fund)

OWW Unit 2 Sanitary District  
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2022-23			
	Actual		Adopted Budget This Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21						
1	150	150	150	1. Petty Cash	150	150	150	1
2	110,583	35,578	30,000	2. Operating Checking	30,000	30,000	30,000	2
3	145,732	176,124	206,414	3. Capital Reserve Fund	236,414	236,414	236,414	3
4	354,785	418,806	510,000	4. LGIP - SDC's Monies	600,000	600,000	600,000	4
5	294,019	290,539	290,000	5. LGIP - USDA Loan Reserve Payment	290,000	290,000	290,000	5
6	288,500	288,500	288,500	6. LGIP - RUS Reserve Requirement	288,500	288,500	288,500	6
<b>7</b>	<b>1,193,769</b>	<b>1,209,697</b>	<b>1,325,064</b>	<b>7. Total Beginning Cash</b>	<b>1,445,064</b>	<b>1,445,064</b>	<b>1,445,064</b>	<b>7</b>
8	20,715	7,815	15,000	8. Interest (Temporary Investments)	15,000	15,000	15,000	8
9	15,180	16,698	16,698	9. Lease Income (AT&T) \$1,391.50 per month	16,698	16,698	16,698	9
10	643,729	658,665	659,712	10. User Fees x 875 (\$64.00 Monthly Fee)	672,000	672,000	672,000	10
11	170,963	153,765	53,960	11. SDC Fees & Connection Fee x 5 (\$11,981.00)	59,905	59,905	59,905	11
12	20,540	18,137	20,000	12. Other Fees and Charges	20,000	20,000	20,000	12
13	-	-	-	13. Grant Income	-	-	-	13
<b>14</b>	<b>871,127</b>	<b>855,080</b>	<b>765,370</b>	<b>14. Total Income, except taxes to be levied</b>	<b>783,603</b>	<b>783,603</b>	<b>783,603</b>	<b>14</b>
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23	2,064,896	2,064,777	2,090,434	23. Total resources, except taxes to be levied	2,228,667	2,228,667	2,228,667	23
24				24. Taxes estimated to be received				24
25				25. Taxes collected in year levied				25
<b>26</b>	<b>2,064,896</b>	<b>2,064,777</b>	<b>2,090,434</b>	<b>26. TOTAL RESOURCES</b>	<b>2,228,667</b>	<b>2,228,667</b>	<b>2,228,667</b>	<b>26</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM  
LB-30**

**REQUIREMENTS SUMMARY  
BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

Public Works  
(Name of Fund)

OWW Unit 2 Sanitary District  
(Name of Municipal Corporation)

	Historical Data		Adopted Budget This Year 2021-22	<b>REQUIREMENTS FOR: Sewer Services</b>	Budget For Next Year 2022-23			
	Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2019-20	First Preceding Year 2020-21						
				<b>PERSONNEL SERVICES</b>				
1	181,029	192,862	211,932	1. Salaries (Wages, Over-time, On-Call, Temp)	213,420	213,420	213,420	1
2	53,842	66,977	85,000	2. Benefits (Health Insurance & Retirement)	95,000	95,000	95,000	2
3	19,122	22,407	27,000	3. Taxes & Insurance (Payroll Taxes & W.C. Insurance)	30,000	30,000	30,000	3
4				4				4
5	<b>253,993</b>	<b>282,246</b>	<b>323,932</b>	<b>5. TOTAL PERSONNEL SERVICES</b>	<b>338,420</b>	<b>338,420</b>	<b>338,420</b>	5
6	<b>2.50</b>	<b>3.50</b>	<b>3.50</b>	<b>6. Total Full-Time Equivalent (FTE)</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	6
				<b>MATERIALS AND SERVICES</b>				
7	3,608	3,877	4,000	7. Bank Charges	5,000	5,000	5,000	7
8	660	530	5,000	8. Education & Training	5,000	5,000	5,000	8
9	3,406	860	5,000	9. Travel, Lodging & Meals	5,000	5,000	5,000	9
10	2,840	3,438	5,000	10. Fees, Dues & Assessments	8,000	8,000	8,000	10
11	10,503	12,477	13,000	11. Property Insurance & Taxes	15,000	15,000	15,000	11
12	1,652	1,684	2,500	12. Licenses & Permits	3,000	3,000	3,000	12
13	1,848	2,005	2,500	13. Administration Costs	3,000	3,000	3,000	13
14	19,832	24,970	30,000	14. Contract Service	40,000	40,000	40,000	14
15	10,854	11,501	10,000	15. Office Costs (Paper, Supplies, Postage)	13,000	13,000	13,000	15
16	35,986	41,931	40,000	16. Utilities (Electric, Propane, Telephone, Garbage)	45,000	45,000	45,000	16
17	19,261	6,584	17,000	17. Plant Supplies & Testing	16,000	16,000	16,000	17
18	31,267	28,100	61,000	18. Operation Maintenance & Repair	83,000	83,000	83,000	18
19	<b>141,717</b>	<b>137,957</b>	<b>195,000</b>	<b>19. TOTAL MATERIALS AND SERVICES</b>	<b>241,000</b>	<b>241,000</b>	<b>241,000</b>	19
				<b>CAPITAL OUTLAY</b>				
20	20,450	26,356	40,000	20. Construction	10,000	10,000	10,000	20
21	127,829	47,678	40,000	21. Equipment	130,000	130,000	130,000	21
22				22				22
23	<b>148,279</b>	<b>74,034</b>	<b>80,000</b>	<b>23 TOTAL CAPITAL OUTLAY</b>	<b>140,000</b>	<b>140,000</b>	<b>140,000</b>	23
24	<b>543,989</b>	<b>494,237</b>	<b>598,932</b>	<b>24 ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>719,420</b>	<b>719,420</b>	<b>719,420</b>	24
				<b>REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS</b>				
25				25				25
26	<b>543,989</b>	<b>494,237</b>	<b>598,932</b>	<b>26 TOTAL ORG./PROG. REQUIREMENTS</b>	<b>719,420</b>	<b>719,420</b>	<b>719,420</b>	26

**REQUIREMENTS SUMMARY  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM**

Public Works  
(Name of Fund)

OWW Unit 2 Sanitary District  
(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2022-23			
	Actual		Adopted Budget This Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21						
				PERSONNEL SERVICES NOT ALLOCATED				
1				1				1
2				2				2
<b>3</b>	-	-	-	<b>3. TOTAL PERSONNEL SERVICES</b>	-	-	-	<b>3</b>
<b>4</b>				<b>4. Total Full-Time Equivalent (FTE)</b>				<b>4</b>
				MATERIALS AND SERVICES NOT ALLOCATED				
5				5				5
6				6				6
<b>7</b>	-	-	-	<b>7. TOTAL MATERIALS AND SERVICES</b>	-	-	-	<b>7</b>
				CAPITAL OUTLAY NOT ALLOCATED				
8				8				8
9				9				9
<b>10</b>	-	-	-	<b>10. TOTAL CAPITAL OUTLAY</b>	-	-	-	<b>10</b>
				DEBT SERVICE				
11	128,041	133,459	139,108	11. Principal	144,994	144,994	144,994	11
12	153,169	147,751	142,102	12. Interest	136,216	136,216	136,216	12
<b>13</b>	<b>281,210</b>	<b>281,210</b>	<b>281,210</b>	<b>13. TOTAL DEBT SERVICE</b>	<b>281,210</b>	<b>281,210</b>	<b>281,210</b>	<b>13</b>
				SPECIAL PAYMENTS				
14				14				14
15				15				15
<b>16</b>	-	-	-	<b>16. TOTAL SPECIAL PAYMENTS</b>	-	-	-	<b>16</b>
				INTERFUND TRANSFERS				
17	30,000	30,000	30,000	17. Transfer to Capital Reserve Account	30,000	30,000	30,000	17
18				18				18
19				19				19
<b>20</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>20. TOTAL INTERFUND TRANSFERS</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>20</b>
<b>21</b>			<b>10,000</b>	<b>21. Total Operating Contingency</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>21</b>
<b>22</b>	<b>311,210</b>	<b>311,210</b>	<b>321,210</b>	<b>22. Total Requirements Not Allocated</b>	<b>311,210</b>	<b>311,210</b>	<b>311,210</b>	<b>22</b>
<b>23</b>	<b>543,989</b>	<b>494,237</b>	<b>598,932</b>	<b>23. Total Org./Prog. Requirements</b>	<b>719,420</b>	<b>719,420</b>	<b>719,420</b>	<b>23</b>
<b>24</b>	-	-	-	<b>24. Reserved for future expenditure</b>	-			<b>24</b>
25	1,209,697	1,259,330		25. Ending balance (prior years)				25
<b>26</b>			<b>1,170,292</b>	<b>26. UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>1,188,037</b>	<b>1,188,037</b>	<b>1,188,037</b>	<b>26</b>
<b>27</b>	<b>2,064,896</b>	<b>2,064,777</b>	<b>2,090,434</b>	<b>27. TOTAL REQUIREMENTS</b>	<b>2,228,667</b>	<b>2,228,667</b>	<b>2,228,667</b>	<b>27</b>

**DEBT SERVICE FUND  
SUPPLEMENT**

OWW Unit 2 Sanitary District

(Name of Municipal Corporation)

	HISTORICAL DATA			SCHEDULE OF PAYMENTS			Budget for Next Year 2022-23			
	Actual		Adopted Budget This Year 2021-22				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21								
				<u>Bond Principal Payments</u>						
				Bond Issue	Loan	Payment Date				
1	53,054	55,309	57,660	1. 7/30/2007	1. Loan#13 - \$1.9 Million	7/28/2022	60,110	60,110	60,110	1
2	51,034	53,203	55,464	2. 7/30/2007	2. Loan#11 - \$1.8 Million	7/28/2022	57,821	57,821	57,821	2
3	5,409	5,639	5,879	3. 7/30/2007	3. Loan#9 - \$200k	7/28/2022	6,129	6,129	6,129	3
4	18,544	19,308	20,105	4. 7/30/2007	4. Loan#8 - \$680k	7/28/2022	20,934	20,934	20,934	4
5				5						5
6				6						6
7				7						7
8				8						8
9	<b>128,041</b>	<b>133,459</b>	<b>139,108</b>	<b>9. TOTAL PRINCIPAL PAYMENTS</b>			<b>144,994</b>	<b>144,994</b>	<b>144,994</b>	9
				<u>Bond Interest Payments</u>						
				Bond Issue	Loan	Payment Date				
10	63,852	61,597	59,246	10. 7/30/2007	10. Loan#13 - \$1.9 Million	7/28/2022	56,796	56,796	56,796	10
11	61,420	59,251	56,990	11. 7/30/2007	11. Loan#11 - \$1.8 Million	7/28/2022	54,633	54,633	54,633	11
12	6,511	6,281	6,041	12. 7/30/2007	12. Loan#9 - \$200k	7/28/2022	5,791	5,791	5,791	12
13	21,386	20,622	19,825	13. 7/30/2007	13. Loan#8 - \$680k	7/28/2022	18,996	18,996	18,996	13
14				14						14
15				15						15
16				16						16
17				17						17
18				18						18
19	<b>153,169</b>	<b>147,751</b>	<b>142,102</b>	<b>19. TOTAL INTEREST PAYMENTS</b>			<b>136,216</b>	<b>136,216</b>	<b>136,216</b>	19
				Unappropriated Balance for Following Year By						
				Issue Date		Payment Date				
20				20						20
21				21						21
22				22						22
23				23						23
24				24						24
25				<b>25. Ending Balance (Prior Years)</b>						25
26				<b>26. Total Unappropriated Ending Fund Balance</b>			0	0	0	26
27	<b>281,210</b>	<b>281,210</b>	<b>281,210</b>	<b>27. TOTAL REQUIREMENTS</b>			<b>281,210</b>	<b>281,210</b>	<b>281,210</b>	27