

# OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

## Meeting Minutes Board of Directors – Regular Meeting April 20, 2023 - 10:00 a.m.

**Call to Order:** Chairman Jerry Preston called the meeting to order at 10:02 a.m. Members present; Ricky Keller, Dan DeHaven and Jeff Okamoto. Members absent; None. **District Employees:** Reed Campbell, Zach Imel, Ethan Morton & Ellie Davis. **Visitors:** None.

### Approval of Minutes:

- a. Regular Meeting Minutes of March 16, 2023 were presented. Ricky made a motion to approve the minutes as presented. Jeff seconded the motion, the motion carried unanimously.

### Approval of Bills:

- a. Jeff made a motion to pay the bills for March 2023 as presented. Jerry seconded the motion, the motion carried unanimously.

### Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

### Operator Report:

- With the on and off weather conditions we've capitalized on this time to rebuild critical components and restock trucks for callouts and emergencies. 17506 Rail called out again during work hours with a flooded pit. This is the 5<sup>th</sup> rebuild in the last year (excessive wipes and grease). Upon rebuilding, we noticed the candy cane is also cracked where it meets the ground to be replaced. 17190 Wood Duck Ct, their lateral has settled causing a coupled connection to fail, thus creating an infiltration of gravel to the line.
- Jake Russell is fixing this on 4/18/23. Cost to be absorbed by sewer district as it falls on us liability wise.
- Both batteries in the backup generator failed 4/18/23 they were ten-year-old batteries. They were taken to Les Schwab for testing, both failed and have been replaced. The generator needs servicing as it hasn't been done in many years. A quote is being prepared on the cost.
- Zach Hess was called in and showed what needs to be cleared on our lands for fire reduction. He hopes to begin here soon and to start on the South Century Drive stretch.
- The last two on-call rotations have run smoothly with no callouts, and the system is performing as it should.
- The new grinders to replace worn out muffin monster grinders have been delivered.

### Old Business:

- a. Offer from Octagon Towers – After last month's meeting a response was made back and they again counter offered. They wanted to know what the board would like to extend the lease. The board once again responded they are not interested in negotiating any terms at this time.
- b. USDA Refinance (D.A. Davidson) – The board had a special meeting on Tuesday April 4<sup>th</sup> with Matt Donahue regarding the USDA refinance. A motion was made to engage in services and a preliminary letter has been prepared. Jerry signed the letter and will be returned to the firm.
- c. Budget Committee – No additional applicants have been turned in at this time. Stan Porter and Nancy Noble will be on the committee. The Budget Committee will have their first Meeting Thursday May 18<sup>th</sup>, 2023 at 11:00 a.m. following the regular monthly meeting.

**New Business:**

- a. System Development Charge Increase (SDC) - SDC's are increased in April each calendar year according to the ENR Index (Engineering News Record). Fees will be increasing \$296.00 from \$11,543.00 to \$11,839.00. Reimbursement Fee's will be \$9,224.00 and Improvement Fees will be \$2,615.00.
- b. Resolution No. 23-01 Setting a Connection Charge - This resolution repeals Resolution 22-02 and will allow the district to increase the Connection Charge from \$438.00 to \$450.00. Jeff made a motion to adopt Resolution No. 23-01. Ricky seconded the motion, the motion carried unanimously.
- c. Employee Resignation – Reed Campbell will be resigning from the district effective May 1, 2023. The board will discuss it further of likely hiring Reed thereafter as a associate.

**Correspondence:** None

**Future Agenda Suggestions:**

- Supplemental Budget

**Public Comments:** None

**Adjourn:** Chairman Jerry Preston adjourned the meeting at 10:57 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday May 18, 2023, at the District Office.

Jeff Okamoto  
Secretary

5/18/2023  
Date