

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda Board of Directors - Regular Meeting April 18, 2013 – 10:00 a.m.

Call to Order - Roll Call

Public Comments on Agenda Items

Approval of Minutes

- a. Regular Meeting of February 21, 2013
- b. Regular Meeting of March 21, 2013 (Cancelled - No Minutes)

Approval of Bills

- a. February 2013
- b. March 2013

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

- a. Budget Committee

New Business

- a. Resolution No. 13-01 – Connection Charge
- b. System Development Charge Increase

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

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Meeting Minutes Board of Directors – Regular Meeting April 18, 2013 - 10:00 a.m.

Call to Order - Roll Call: President Bob Chase called the meeting to order at 10:00 a.m. Members present; Elreta Humeston, Brian Goins, Bob Worthean and Greg Estep. **Visitors:** None
District Employee: Rick Durham and Ellie Davis.

Public Comments on Agenda Items: None

Approval of Minutes:

- a. Regular Board Meeting Minutes of February 21, 2013 were approved.

Approval of Bills:

- a. Elreta made a motion to pay the bills for February 2013 as presented. Brian seconded the motion, the motion carried unanimous.
- b. Elreta made a motion to pay the bills for March 2013 as presented. Brian seconded the motion, the motion carried unanimous.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- On 2/26/13 received a call from a customer at 17453 Grebe saying they had water backed up in there cleanout. The vacuum pit was flooded. Changed out the controller and bag valve, still was not working. Pulled the main suction pipe out. Inside the pit was a broken clean out cap that was lodged in the bottom of the pipe along with a few sticks and a racket ball.
- On 3/4/13 alarm call out at 1:15 a.m. The system had fixed itself after reaching the shop.
- On 3/6/13 alarm call out at 4:30 a.m. Pod was stuck open, found it at 17348 Harlequin, the controller and bag valve were changed out.
- On 3/10/13 received a call from Sandy Joy at 1:15 a.m. saying the alarm was sounding off at the Snow Goose Ct Lift Station. The high water alarm was sounding and the pump had failed and was not working. It had to be reset numerous times in order to get the excess water pumped down. Rick and Bob Chase pulled the pump Sunday afternoon, was full of fiber debris that has accumulated over a period of approximately 6 years.
- On 3/25/13 received a call for sewer backing up in a customer's yard at 17440 Gull. They broke their cleanout cap and it was causing a blockage between the vacuum pod and the house. They called Stan Russell to come and fix it.
- On 4/15/13 at 3:30 p.m. received a call from the homeowner at 17251 Merganser. The alarm panel for his pressure pit was sounding. The pump was plugged; it was then pulled, re-installed and is working fine.
- Rick has hired a temporary employee (Kyle Williams) until a verdict is reached regarding Kevin and SDAO's worker's compensation claim. It is not known if Kevin will be able to return to work as usual. Rick needs the assistance with the grease maintenance program that will begin next week.

- Juveniles have been caught digging underneath the fence and trespassing over at Section 25. The District is pressing charges and the case is still pending.

Old Business:

- a. Budget Committee – The committee had their first meeting on Tuesday April 9, 2013. Packets were handed out and future meeting dates were made for Monday April 22, 2013 at 1:30 p.m. and if needed a second meeting for Tuesday May 7, 2013 at 1:30 p.m.

New Business:

- a. Resolution No. 13-01 Connection Charge – This resolution repeals Resolution No. 10-05 and will allow the District to increase the Connection Charge from \$300.00 to \$322.00. Elreta made a motion to adopt Resolution No. 13-01. Greg seconded the motion, the motion carried.
- b. System Development Charge Increase - SDC's are increased in April each calendar year according to the ENR Index (Engineering News Record). Fees will be increasing \$193.00 from \$8,294.00 to \$8,487.00. Reimbursement Fees will be \$6,612.00 and Improvement Fees will be \$1,875.00.

Correspondence: None

Future Agenda Suggestions:

- Budget Committee
- Executive Session under ORS 192.660 (2)(i) to review or evaluate employment related performance.

Public Comments: None

Adjourn: The meeting was adjourned by President Robert Chase at 10:30 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday May 16, 2013 at the District Office.

Robert Chase
President

May 16, 2013
Date