

# **OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT**

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

## **Agenda Board of Directors - Regular Meeting July 18, 2013 – 10:00 a.m.**

### **Call to Order - Roll Call**

### **Public Comments on Agenda Items**

### **Approval of Minutes**

- a. Special Meeting of June 3, 2013
- b. Regular Meeting of June 20, 2013

### **Approval of Bills**

- a. June 2013

### **Accounting Reports**

- a. Profit & Loss and Balance Sheet

### **Operator Report**

### **Old Business**

### **New Business**

- a. Election of Officers
- b. Executive Session – ORS 192.660 (2)(i) to review or evaluate an employment related performance.

### **Correspondence**

### **Future Agenda Suggestions**

### **Public Comments**

### **Adjourn**

# OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

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## Meeting Minutes Board of Directors – Regular Meeting July 18, 2013 - 10:00 a.m.

**Call to Order - Roll Call:** President Robert Chase called the meeting to order at 10:04 a.m. Members present; Elreta Humeston, Bob Worthean and Phil Alves. Members absent; Brian Goins.  
**District Employees:** Rick Durham and Ellie Davis. **Visitors:** Al Zupo.

**Public Comments on Agenda Items:** None

### Approval of Minutes:

- a. Special Meeting Minutes of June 3, 2013. The Board felt there was some confusion regarding the minutes. They will be revised and made ready to be approved at next month's regular meeting.
- b. Regular Meeting Minutes of June 20, 2013 were approved.

### Approval of Bills:

- a. Bob Worthean made a motion to pay the bills for June 2013 as presented. Elreta seconded the motion, the motion carried unanimously.

### Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

### Operator Report:

- Rick has hired a part-time temporary person named Steven Dieckoff. Kyle and Steven have concreted 81 of the approximately 300 vacuum pits since last week. They should have all of them completed by the 15<sup>th</sup> of August.
- Dick Donaca will be starting the annual audit, ending June 30, 2013, the first week of August.
- The district received one (1) new SDC & Connection Fee this month, and there should be at least 4 more this fiscal year.
- Tone DeBone is scheduled to start cutting the field at Section 25 on the 9<sup>th</sup> of August.
- On 7/15/13 a call came in for a backed up sewer at 56233 Marsh Hawk Rd. A cleanout cap had been broke and was lodged in the sewer pipe.
- Update in the case regarding juveniles trespassing at Section 25. Rick Durham held a meeting with Deschutes County Officials, the juveniles and their parents. Robert Worthean and Robert Chase also attended the meeting. A decision was made to disregard the amount in restitution. However, they will participate in 32 hours of community service work for the District.
- Rick will be meeting with County Commissioner Tony DeBone next week to gather information regarding the process of annexing OWW Unit I into the District.

**Old Business:** None

### New Business:

- a. Election of Officers – Bob Worthean made a motion for Robert Chase to remain as President and Brian Goins to remain as Secretary. Phil Alves seconded the motion, the motion carried unanimously.

- b. Executive Session – ORS 192.660 (2)(i) – The Board went into executive session to review or evaluate an employment related performance.

**Correspondence:** None

**Future Agenda Suggestions:** None

**Public Comments:** None

**Adjourn:** The meeting was adjourned by President Robert Chase at 11:20 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday August 15, 2013 at the District Office.

\_\_\_\_\_  
Brian Goins  
Secretary

\_\_\_\_\_  
August 15, 2013  
Date