

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda Board of Directors - Regular Meeting June 20, 2013 – 10:00 a.m.

Call to Order - Roll Call

Public Comments on Agenda Items

Approval of Minutes

- a. Budget Meeting of May 7, 2013
- b. Regular Meeting of May 16, 2013
- c. Special Meeting of May 23, 2013 – Canceled

Approval of Bills

- a. May 2013

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

- a. Executive Session – ORS 192.660 (2)(i) to review or evaluate an employment related performance.

New Business

- a. Resolution No. 13-02 – Adopting Annual Budget 2013-2014
- b. Bad Debt List

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

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Meeting Minutes Board of Directors – Regular Meeting June 20, 2013 - 10:00 a.m.

Call to Order - Roll Call: President Bob Chase called the meeting to order at 10:00 a.m. Members present; Elreta Humeston, Brian Goins, Bob Worthean and Greg Estep.

District Employee: Rick Durham and Ellie Davis. **Visitors:** Lynn Augustine and Phil Alves

Public Comments on Agenda Items: None

Approval of Minutes:

- a. Budget Meeting Minutes of May 7, 2013 were approved.
- b. Regular Meeting Minutes of May 16, 2013 were approved.

Approval of Bills:

- a. Greg made a motion to pay the bills for May 2013 as presented. Bob Worthean seconded the motion, the motion carried unanimous.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- On 5/17/13 there was a vacuum leak at 17431 Killdeer Dr. The 3" PVC elbow came off the ball valve and appeared to not have been glued at the factory. It was shut down, re-glued and it has been working well. Also, noticed that the lower pit chamber is broken and it will eventually need to be replaced at a later date.
- On 5/19/13 Kyle received a call from a homeowner at 56074 Snow Goose for the sewer backing up. The sewer camera was run down the line and found out it was plugged up in the main line. The clog was unblocked by pushing the camera against it. Followed up on Monday and jetted the line down to Crane, everything is flowing fine now.
- Irrigation has begun at Section 25.

Old Business:

- a. Executive Session – ORS 192.660 (2)(i) – The Board went into executive session to review or evaluate an employment related performance.

New Business:

- a. Resolution No. 13-02 – Adopting Annual Budget 2013-2014 – The Board adopts the annual budget as follows; Personnel Services \$174,622.00, Materials & Services \$120,150.00, Capital Outlay \$55,000.00, Debt Service \$281,210.00, Contingencies \$10,000.00, Unappropriations & Requirements \$710,575.00, Totaling \$1,351,557.00. Brian made a motion to adopt Resolution No. 13-02 as presented. Bob Worthean seconded the motion, the motion carried unanimously.
- b. Bad Debt List – A draft list of delinquent sewer charges totaling \$56,584.00 was reviewed. A Special Meeting will take place on Tuesday July 9, 2013 at 9:00 a.m. to approve the list by resolution and it will be sent to the Deschutes County Assessor's Office for collection.

Correspondence: None

Future Agenda Suggestions:

Public Comments:

Phil Alves – Phil commented that the sewer district is doing a fine job and employees are very professional and polite. He also added that if the Board of Directors has a vacant position he is interested in being on the Board.

Adjourn: The meeting was adjourned by President Robert Chase at 11:35 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday July 18, 2013 at the District Office.

Robert Chase
President

July 18, 2013
Date