

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda Board of Directors - Regular Meeting October 17, 2013 – 10:00 a.m.

Call to Order - Roll Call

Public Comments on Agenda Items

Approval of Minutes

- a. Regular Meeting of September 19, 2013

Approval of Bills

- a. September 2013

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

- a. SDAO Fall Training

New Business

Correspondence

- a. Letter from Customer Ronald Murray

Future Agenda Suggestions

Public Comments

Adjourn

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Meeting Minutes Board of Directors – Regular Meeting October 17, 2013 - 10:00 a.m.

Call to Order - Roll Call: President Bob Chase called the meeting to order at 10:00 a.m. Members present; Elreta Humeston, Bob Worthean. Members absent; Phil Alves and Brian Goins.

District Employee: Rick Durham and Ellie Davis. **Visitors:** None

Public Comments on Agenda Items: None

Approval of Minutes:

- a. Regular Board Meeting Minutes of September 19, 2013 were approved.

Approval of Bills:

- a. Bob Worthean made a motion to pay the bills for September 2013 as presented. Elreta seconded the motion, the motion carried unanimous.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- We irrigated a total of amount of 16.0298MG of effluent water this year and are done for the season. Tony DeBone was able to harvest 46 tons of orchard grass.
- 9/17/13 a house at 17455 Rail Dr. was hooked to the system; it was on a sand filter system.
- 9/20/13 spoke with Thousand Trails and Steve Wert about annexing and hooking up to OWW Sanitary District. Steve is going to work up two different ideas; one for their own system and one for connecting to OWW. Some rough numbers of fees and connection fees were discussed along with areas that would need to be re-engineered.
- 9/20/13 the vacuum system computer called at 7:48 a.m. with an alarm saying that the vacuum system PLC was not working. When we checked it out the battery backup UPS system had failed. A new UPS was ordered and installed, the system is working well.
- 10/6/13 we had a power outage at 5:00 p.m. that lasted about an hour. The generator worked well keeping the vacuum system working.
- Kyle has started our fall grease maintenance program. He said it is going a lot faster now that he doesn't have to remove the excess dirt out of the pits.
- Rick briefed the Board on his goals that he has completed. He is also going to look into purchasing a larger air compressor for the shop, this will allow for a less recovery delay while using the small hand tools.

Old Business:

- a. SDAO Fall Training – Special Districts Association of Oregon is having a Fall Regional Training Conference in Bend, OR on Wednesday October 23, 2013. This will only be a half day seminar from 9:00 a.m. to 12:00 p.m. Topics to be discussed are; Keeping your buildings protected and Health Care Reform in 2014. Bob Worthean would like to attend and asked to be signed up for the event.

New Business: None

Correspondence:

Letter from Customer Ronald Murray – Customer has connected his property to the sewer system without paying District's SDC Fees. A letter was sent to him on September 4, 2013 advising him that he needs to pay September 30, 2013. He responded back by saying he is refusing to pay based on a statement given by his general contractor that he does not have a proper single residential hookup. Rick explained that the hookup is fine and with the connection being in the utility easement, the customer should not be concerned. It was connected based on the way it was engineered. The Board would like a letter of response be sent to the owner.

Future Agenda Suggestions: None

Public Comments: None

Adjourn: The meeting was adjourned by President Robert Chase at 10:45 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday November 21, 2013 at the District Office.

Robert Chase
President

November 21, 2013
Date