

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda Board of Directors - Regular Meeting December 19, 2013 – 10:00 a.m.

Call to Order - Roll Call

Public Comments on Agenda Items

Approval of Minutes

- a. Regular Meeting of November 21, 2013

Approval of Bills

- a. November 2013

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

- a. Letter from Customer Ronald Murray
- b. Board Member Absences

New Business

- a. SDAO Annual Conference

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

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Meeting Minutes Board of Directors – Regular Meeting December 19, 2013 - 10:00 a.m.

Call to Order - Roll Call: President Bob Chase called the meeting to order at 10:00 a.m. Members present; Elreta Humeston, Bob Worthean, Phil Alves and Brian Goins. **District Employee:** Ellie Davis. **Visitors:** None

Public Comments on Agenda Items: None

Approval of Minutes:

- a. Regular Board Meeting Minutes of November 21, 2013 were approved.

Approval of Bills:

- a. Elreta made a motion to pay the bills for November 2013 as presented. Bob Worthean seconded the motion, the motion carried unanimous.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- A contractor was hired to come out, pound then caulk all nails on the roof of the green shop. It does not leak and this is a temporary fix. He recommended replacing the roof soon.
- Also in the shop, removed (2) 400 watt metal halide, (8) 8' 120 watt H.O. T12 lights and installed (6) 6 light high bay T5 lights, which added a lot of light. Plus added an energy efficient LED light above the man door.

Old Business:

- a. Letter from Customer Ronald Murray – The customer wrote a reply back to the District's attorney and requested that the District install the adjoining sewer lines per the original profile drawings. An engineering firm (Tye Engineering) was contacted to review the home owners concerns. The gravity system was built in the late 1970's and was reviewed and approved by DEQ. It was established that there is sufficient capacity for the line installed. In the meantime, the District's attorney responded back to the customer that the engineer confirmed that it was an adequate connection and he needed to submit payment to the District by December 20, 2013.
- b. Board Member Absences – Brian articulated that he desires to participate and be involved with the Sanitary Board. He is available by phone in the future if he is absent, if needed, and will improve his communication with everyone.

New Business:

- a. SDAO Annual Conference – Special District's Association of Oregon (SDAO) is having their annual conference in Seaside Oregon February 7th-9th, 2014. The Board Members discussed who would like to attend the conference and which classes are available.

Correspondence: None

Future Agenda Suggestions:

- Follow up on Customer Ronald Murray
- Budget Committee

Public Comments: None

Adjourn: The meeting was adjourned by President Robert Chase at 10:30 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday January 16, 2014 at the District Office.

Brian Goins
Secretary

January 16, 2014
Date