

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda Board of Directors - Regular Meeting September 19, 2013 – 10:00 a.m.

Call to Order - Roll Call

Public Comments on Agenda Items

Approval of Minutes

- a. Regular Meeting of August 15, 2013

Approval of Bills

- a. August 2013

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

New Business

- a. Check Signatures

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Meeting Minutes Board of Directors – Regular Meeting September 19, 2013 - 10:00 a.m.

Call to Order - Roll Call: President Bob Chase called the meeting to order at 10:00 a.m. Members present; Elreta Humeston, Bob Worthean and Phil Alves. Members absent; Brian Goins.

District Employee: Ellie Davis **Visitors:** None

Public Comments on Agenda Items: None

Approval of Minutes:

- a. Regular Board Meeting Minutes of August 15, 2013 were approved.

Approval of Bills:

- a. Bob Chase made a motion to pay the bills for August 2013 as presented. Bob Worthean seconded the motion, the motion carried unanimous.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- On 8/22/13 a vacuum pit at 17435 Snow Goose Rd was stuck open, bag valve and controller was replaced.
- Tony DeBone cut and bailed 46 tons of hay this year, which is roughly 10 more tons than last year.
- Fall grease maintenance program will begin next week on the pressure pits, then moving along to the vacuum pits.
- After having some unknown mechanical issues with the District's only vehicle (2006 Chevrolet), a service truck was purchased for \$1,200.00. It is a 1980 Chevrolet 4x4 with a rebuilt motor, utility box, pipe rack and a winch.

Old Business: None

New Business:

- a. Check Signatures – Elreta made a motion to allow the Office Manager to have 3 (and no more than 5) checks with one Board Member's signature on them, in the event that she is unable to obtain a second signer. The other signer must be the Board President. Phil seconded the motion, the motion carried unanimously. The checks will stay in sequence at all times and the checks with one signature will be used first.

Correspondence: None **Future Agenda Suggestions:** None **Public Comments:** None

Adjourn: The meeting was adjourned by President Robert Chase at 10:25 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday October 17, 2013 at the District Office.

Robert Chase
President

October 17, 2013
Date