

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Meeting Minutes Board of Directors – Regular Meeting June 17, 2021 - 10:00 a.m.

Call to Order: Ann Arritola called the meeting to order at 10:03 a.m. Members present; Ricky Keller and Jeff Okamoto. Members absent; Elreta Humeston and Phil Alves. **District Employee:** Reed Campbell and Ellie Davis. **Visitors:** McBon Dakuginow. Jeff Okamoto was acting Secretary Pro Tem.

Approval of Minutes:

- a. Regular Meeting Minutes of May 20, 2021 were approved.
- b. Budget Meeting Minutes of May 20, 2021 were approved.

Approval of Bills:

- a. Ann made a motion to pay the bills for May 2021 as presented. Ricky seconded the motion, the motion carried unanimously.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- We have had a very busy month. Many call-outs due to a vacuum pit sticking open, just long enough to call us out and close up by itself in a short period of time. We had to wait until it stuck open and stayed open to find it. Meanwhile, we have started doing our yearly maintenance. We have made it through the pressure pits and the eight-inch vacuum line.
- Video cameras have been installed for safety and security.
- The Board discussed replacing the main vacuum shut off valves and what extent that would consist of. This may be something to consider at a later date.
- TriplePoint is working on a solution for the blower motor failing and attempting to make it right. They are going to send out the replacement parts at no charge and staff will rebuild the motor.

Old Business:

- a. Cost of Living Adjustment – The Board was given information obtained from SDAO and the District's legal counsel on this topic. The item is tabled for more time to review the materials.

New Business:

- a. Board Member Resignation – Phil Alves has sold his home and will not be a resident anymore and therefore can no longer be a Board Member. He let Ellie know that he was officially resigning from the Board. McBon (Mac) might be interested in being on the Board, he may be back for next month's meeting.
- b. Resolution No. 21-02 Adopting Annual Budget - The Board adopts the annual budget as follows; Public Works \$598,932.00, Transfers Out \$30,000.00, Contingency \$10,000.00, Debt Service Fund \$281,210.00, Total Unappropriated and Reserve Amounts \$1,170,292.00, Totaling \$2,090,434.00. Ann made a motion to adopt Resolution No. 21-02 as presented. Ricky seconded the motion, the motion carried unanimously.
- c. Draft Bad Debt List – A draft list of delinquent sewer charges totaling \$27,224.84 was reviewed.

Correspondence: None

Future Agenda Suggestions:

- Cost of Living Adjustment
- Election of Officers

Public Comments: None

Adjourn: The meeting was adjourned by President Ann Arritola at 10:49 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday July 15, 2021 at the District Office.

Ann Arritola
President

July 15, 2021
Date