

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda Board of Directors - Regular Meeting June 19, 2014 – 10:00 a.m.

Call to Order - Roll Call

Public Comments on Agenda Items

Approval of Minutes

- a. Regular Meeting of May 8, 2014

Approval of Bills

- a. May 2014

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

- a. First Aid/CPR Class

New Business

- a. Resolution No. 14-02 - Adopting Annual Budget 2014-2015
- b. Bad Debt List
- c. Neighborhood Watch Fundraiser

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

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Meeting Minutes Board of Directors – Regular Meeting June 19, 2014 - 10:00 a.m.

Call to Order - Roll Call: President Bob Chase called the meeting to order at 10:03 a.m. Members present; Elreta Humeston, Bob Worthean, Phil Alves and Ann Arritola.

District Employee: Rick Durham and Ellie Davis. **Visitors:** None

Public Comments on Agenda Items: None

Approval of Minutes:

- a. Regular Board Meeting Minutes of May 8, 2014 were approved.

Approval of Bills:

- a. Elreta made a motion to pay the bills for May 2014 as presented. Phil seconded the motion, the motion carried unanimous.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- 5/10 called out at 10:00 p.m., vacuum pit stuck open at 17505 Rail. Arrived back at the shop to find another one stuck open. Drove around and was unable to find it. Called Kyle in to help isolate valves and found it at 56223 Marsh Hawk.
- 5/11 called out at 11:30 p.m., found a vacuum pit stuck open at 56266 Eider. Replaced the bag valve and controller.
- 5/18 Kyle was called out at 5:30 p.m. for a vacuum leak at 56266 Eider, replaced controller.
- 5/22 called out at 3:40 p.m., found a vacuum pit stuck open at 55678 Snow Goose. Replaced the controller, fired several times, working good.
- 5/23 called out at 7:14 p.m., vacuum pit stuck open at 55678 Snow Goose, again found that the sensor tube was plugged with grease, cleaned out and is working good.
- 5/24 received a call from a customer at 17199 Merganser. Said the pressure pit was tripping his breaker, and all his neighbors. The pump was operating fine. The house has had electrical problems in the past.
- Irrigation has begun at Section 25. Tony will be fertilizing sometime next week. Irrigation may take place every other day, as there is only 7 feet of water in the storage pond. Irrigation takes the pond down approximately 1 inch per day.
- Rick received a loaner device from AirVac that he hook up to an individual vacuum pit so he can monitor inches of vacuum, how often it opens, etc.
- DEQ is requiring additional groundwater monitoring reports from back to the year 2010. The hydrologist can complete these additional reports for an additional \$1,000.00

Old Business:

- a. First Aid/CPR Class – First Responder CPR & First Aid will be coming to the District Office on Tuesday June 24, 2014 at 8:00 a.m. District Employees and Board Members may attend.

New Business:

- a. Resolution No. 14-02 – Adopting Annual Budget 2014-2015 – The Board adopts the annual budget as follows; Personnel Services \$183,200.00, Materials & Services \$139,500.00, Capital Outlay \$60,000.00, Debt Service \$281,210.00, Contingencies \$10,000.00, Unappropriated & Reserve Amounts \$742,440.00, Totaling \$1,416,350.00. Elreta made a motion to adopt Resolution No. 14-02 as presented. Phil seconded the motion, the motion carried unanimously.
- b. Bad Debt List – A draft list of delinquent sewer charges totaling \$46,953.75 was reviewed. A Special Meeting will take place on Wednesday July 9, 2014 at 9:00 a.m. to approve the list by resolution and it will be sent to the Deschutes County Assessor's Office for collection.
- c. Neighborhood Watch Fundraiser – The neighborhood watch would like to use the Meeting Building on Saturday June 28, 2014 to hold a cake decorating contest/fundraiser. The monies from the sale would go towards buying additional signs. Ann made a motion that the building would be available weekdays after 3:00 p.m. as long as there is a Board Member present during the event. Bob Worthean seconded the motion. Ann Arritola, Bob Worthean, Bob Chase and Elreta Humeston voted aye, Phil Alves abstained from voting.

Correspondence: None

Future Agenda Suggestions: None

Public Comments: None

Adjourn: The meeting was adjourned by President Robert Chase at 11:00 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday July 17, 2014 at the District Office.

Elreta Humeston
Secretary

July 17, 2014
Date