

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda Board of Directors - Regular Meeting November 20, 2014 – 10:00 a.m.

Call to Order - Roll Call

Public Comments on Agenda Items

Approval of Minutes

- a. Regular Meeting of October 16, 2014

Approval of Bills

- a. October 2014

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

New Business

- a. Audit Ending June 30, 2014
- b. Wireless Capital
- c. Employee Appreciation

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

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Meeting Minutes Board of Directors – Regular Meeting November 20, 2014 - 10:00 a.m.

Call to Order - Roll Call: President Bob Chase called the meeting to order at 10:00 a.m. Members present; Bob Worthean and Ann Arritola. Members absent; Elreta Humeston and Phil Alves.

District Employee: Rick Durham and Ellie Davis. **Visitors:** None

Public Comments on Agenda Items: None

Approval of Minutes:

- a. Regular Meeting Minutes of October 16, 2014 were approved.

Approval of Bills:

- a. Ann made a motion to pay the bills for October 2014 as presented. Bob Worthean seconded the motion, the motion carried unanimous.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- There are a couple of new homes being constructed, one on Brant and one on Sandpiper. These homes may not be able to connect to the sewer system until next year if the weather begins to turn cold.
- Rick has decided to go with Portland Engineering for the vacuum station computer upgrade. This process will take a couple of months as the computer will have to be built and software needs to be installed prior.

Old Business: None

New Business:

- a. Audit Ending June 30, 2014 – Dick Donaca and John Barnett have prepared a draft copy of the District's finances ending June 30, 2014 for the Board to review.
- b. Employee Appreciation – Bob Worthean made a motion to give each of the employees a \$50.00 bonus for Thanksgiving and a \$50.00 bonus for Christmas this year in the form of a pre-paid gift card. Ann seconded the motion, the motion carried unanimously.
- c. Wireless Capital - A company by the name of Wireless Capital contacted Rick with interests in buying out the current cell phone tower lease in a one-time lump sum payment. They had only given examples of amounts they may propose. The Board felt that more information is needed and the rest of the members shall have the opportunity to give their say as well. Further discussion for next month's meeting.

Correspondence: None

Future Agenda Suggestions:

- Wireless Capital Offer
- Employee Pay Scale

Public Comments: None

Adjourn: The meeting was adjourned by President Robert Chase at 10:40 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday December 18, 2014 at the District Office.

Elreta Humeston
Secretary

December 18, 2014
Date