

**FORM
LB-11**

This fund is authorized and established by Resolution No. 15-02 on April 16, 2015 for the following specified purpose; to accumulate reserve funds for the purchase, repair and renovation of District systems, facilities and equipment.

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: April of 2025

Capital Reserve Fund
(Fund)

OWW Unit 2 Sanitary District
(Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2019-20					
Actual		Adopted Budget Year 2018-19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2016-17	First Preceding Year 2017-18								
1			1	RESOURCES			1		
2	85,000	115,000	2	Cash on hand * (cash basis), or	175,700	175,700	175,700	2	
3			3	Working Capital (accrual basis)				3	
4			4	Previously levied taxes estimated to be received				4	
5			5	Interest				5	
6	30,000	30,000	6	Transferred IN, from other funds	30,000	30,000	30,000	6	
7			7					7	
8			8					8	
9			9					9	
10	115,000	145,000	10	Total Resources, except taxes to be levied	205,700	205,700	205,700	10	
11			11	Taxes estimated to be received				11	
12			12	Taxes collected in year levied				12	
13	115,000	145,000	13	TOTAL RESOURCES	205,700	205,700	205,700	13	
14			14	REQUIREMENTS **				14	
15			15	Org. Unit or Prog. & Activity	Object Classification	Detail		15	
16			16					16	
17			17					17	
18			18					18	
19			19					19	
20			20					20	
21			21					21	
22			22					22	
23			23					23	
24			24					24	
25			25					25	
26			26					26	
27			27					27	
28			28					28	
29	115,000	145,000	29	Ending balance (prior years)					29
30			30	UNAPPROPRIATED ENDING FUND BALANCE		205,700	205,700	205,700	30
31	115,000	145,000	31	TOTAL REQUIREMENTS		205,700	205,700	205,700	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

RESOURCES

Public Works (Enterprise Fund)
(Fund)

OWW Unit 2 Sanitary District
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2019-20			
	Actual		Adopted Budget This Year 2018-19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2016-17	First Preceding Year 2017-18						
1	150	150	150	1. Petty Cash	150	150	150	1
2	95,250	102,395	50,000	2. Operating Checking	50,000	50,000	50,000	2
	85,000	115,073	145,312	3. Capital Reserve Fund	175,500	175,500	175,500	
3	297,978	366,960	422,505	3. LGIP - SDC's Monies	500,000	500,000	500,000	3
	334,602	291,642	288,500	4. LGIP - USDA Loan Reserve Payment	288,500	288,500	288,500	
	259,650	288,500	288,500	4. LGIP - RUS Reserve Requirement	288,500	288,500	288,500	
4			-	4. Restricted Cash	-	-	-	4
5	1,072,630	1,164,720	1,194,967	5. Total Beginning Cash	1,302,650	1,302,650	1,302,650	5
6	9,572	15,573	10,000	6. Interest (Temporary Investments)	10,000	10,000	10,000	6
7	15,180	15,180	15,180	7. Lease Income (AT&T) \$1,265.00 per month	15,180	15,180	15,180	7
8	625,296	617,094	629,760	8. User Fees x 835 (\$64.00 Monthly Fee)	641,280	641,280	641,280	8
9	118,680	123,115	81,432	9. SDC Fees & Connection Fee x 8 (\$10,430.00)	83,440	83,440	83,440	9
10	20,587	32,748	20,000	10. Other Fees and Charges	20,000	20,000	20,000	10
11	-	-	20,000	11. Grant Income	-	-	-	11
12	789,315	803,710	776,372	12. Total Income, except taxes to be levied	769,900	769,900	769,900	12
13				13				13
14				14				14
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24	1,861,945	1,968,430	1,971,339	24. Total resources, except taxes to be levied	2,072,550	2,072,550	2,072,550	24
25				25. Taxes estimated to be received				25
26				26. Taxes collected in year levied				26
27	1,861,945	1,968,430	1,971,339	27. TOTAL RESOURCES	2,072,550	2,072,550	2,072,550	27

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY
BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

Public Works
(Name of Fund)

OWW Unit 2 Sanitary District
(Name of Municipal Corporation)

	Historical Data		Adopted Budget This Year 2018-19	REQUIREMENTS FOR: Sewer Services	Budget For Next Year 2019-20			
	Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2016-17	First Preceding Year 2017-18						
				PERSONNEL SERVICES				
1	138,126	139,826	171,660	1. Salaries (Wages, Over-time, On-Call, Temp)	173,952	173,952	173,952	1
2	58,671	34,989	41,000	2. Benefits (Health Insurance & Retirement)	54,000	54,000	54,000	2
3	11,769	8,181	18,000	3. Taxes & Insurance (Payroll Taxes & W.C. Insurance)	20,000	20,000	20,000	3
4				4				4
5	208,566	182,996	230,660	5. TOTAL PERSONNEL SERVICES	247,952	247,952	247,952	5
6	2.50	2.50	2.50	6. Total Full-Time Equivalent (FTE)	2.50	2.50	2.50	6
				MATERIALS AND SERVICES				
7	3,193	2,587	3,500	7. Bank Charges	3,500	3,500	3,500	7
8	1,725	2,123	5,000	8. Education & Training	5,000	5,000	5,000	8
9	1,787	3,387	5,000	9. Travel, Lodging & Meals	5,000	5,000	5,000	9
10	2,400	2,488	3,000	10. Fees, Dues & Assessments	3,000	3,000	3,000	10
11	9,439	3,655	11,000	11. Property Insurance	11,000	11,000	11,000	11
12	3,439	3,538	2,500	12. Licenses & Permits	2,500	2,500	2,500	12
13	1,342	964	2,500	13. Administration Costs	2,500	2,500	2,500	13
14	6,723	30,550	23,500	14. Contract Service	30,000	30,000	30,000	14
15	7,533	8,805	9,000	15. Office Costs (Paper, Supplies, Postage)	9,000	9,000	9,000	15
16	36,949	39,202	40,000	16. Utilities (Electric, Propane, Telephone, Garbage)	40,000	40,000	40,000	16
17	10,865	11,910	19,380	17. Plant Supplies & Testing	15,840	15,840	15,840	17
18	23,595	25,170	57,170	18. Operation Maintenance & Repair	60,170	60,170	60,170	18
19	108,990	134,379	181,550	19. TOTAL MATERIALS AND SERVICES	187,510	187,510	187,510	19
				CAPITAL OUTLAY				
20	22,191	30,590	57,000	20. Construction	89,000	89,000	89,000	20
21	76,268	105,591	188,000	21. Equipment	192,600	282,600	282,600	21
22				22				22
23	98,459	136,181	245,000	23 TOTAL CAPITAL OUTLAY	281,600	371,600	371,600	23
24	416,015	453,556	657,210	24 ORGANIZATIONAL UNIT / ACTIVITY TOTAL	717,062	807,062	807,062	24
				REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS				
25				25				25
26	416,015	453,556	657,210	26 TOTAL ORG./PROG. REQUIREMENTS	717,062	807,062	807,062	26

**REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM**

Public Works
(Name of Fund)

OWW Unit 2 Sanitary District
(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2019-20			
	Actual		Adopted Budget This Year 2018-19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2016-17	First Preceding Year 2017-18						
				PERSONNEL SERVICES NOT ALLOCATED				
1				1				1
2				2				2
3	-	-	-	3 TOTAL PERSONNEL SERVICES	-	-	-	3
4				Total Full-Time Equivalent (FTE)				4
				MATERIALS AND SERVICES NOT ALLOCATED				
5				5				5
6				6				6
7	-	-	-	7 TOTAL MATERIALS AND SERVICES	-	-	-	7
				CAPITAL OUTLAY NOT ALLOCATED				
8				8				8
9				9				9
10	-	-	-	10 TOTAL CAPITAL OUTLAY	-	-	-	10
				DEBT SERVICE				
11	113,069	117,856	122,842	11. Principal	128,040	128,040	128,040	11
12	168,141	163,354	158,368	12. Interest	153,170	153,170	153,170	12
13	281,210	281,210	281,210	13 TOTAL DEBT SERVICE	281,210	281,210	281,210	13
				SPECIAL PAYMENTS				
14				14				14
15				15				15
16	-	-	-	16 TOTAL SPECIAL PAYMENTS	-	-	-	16
				INTERFUND TRANSFERS				
17	30,000	30,000	30,000	17. Transfer to Capital Reserve Account	30,000	30,000	30,000	17
18				18				18
19				19				19
22	30,000	30,000	30,000	22 TOTAL INTERFUND TRANSFERS	30,000	30,000	30,000	22
			10,000	23. Total Operating Contingency	10,000	10,000	10,000	23
25	311,210	311,210	321,210	24. Total Requirements Not Allocated	311,210	311,210	311,210	25
26	416,015	453,556	657,210	25. Total Org./Prog. Requirements	717,062	807,062	807,062	26
27	-	-	-	26. Reserved for future expenditure	-			27
28	1,134,720	1,203,664		27. Ending balance (prior years)				28
29			992,919	28. UNAPPROPRIATED ENDING FUND BALANCE	1,034,278	944,278	944,278	29
30	1,861,945	1,968,430	1,971,339	29 TOTAL REQUIREMENTS	2,072,550	2,072,550	2,072,550	30

**DEBT SERVICE FUND
SUPPLEMENT**

OWW Unit 2 Sanitary District

(Name of Municipal Corporation)

	HISTORICAL DATA			SCHEDULE OF PAYMENTS	Budget for Next Year 2019-20					
	Actual		Adopted Budget This Year 2018-19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
	Second Preceding Year 2016-17	First Preceding Year 2017-18								
				<u>Bond Principal Payments</u>						
				Bond Issue	Loan	Payment Date				
1	46,826	48,816	50,891	1. 7/30/2007	1. Loan#13 - \$1.9 Million	7/28/2019	53,054	53,054	53,054	1
2	45,043	46,958	48,953	2. 7/30/2007	2. Loan#11 - \$1.8 Million	7/28/2019	51,034	51,034	51,034	2
3	4,774	4,978	5,189	3. 7/30/2007	3. Loan#9 - \$200k	7/28/2019	5,409	5,409	5,409	3
4	16,426	17,104	17,809	4. 7/30/2007	4. Loan#8 - \$680k	7/28/2019	18,543	18,543	18,543	4
5				5						5
6				6						6
7				7						7
8				8						8
9	113,069	117,856	122,842	9. TOTAL PRINCIPAL PAYMENTS			128,040	128,040	128,040	9
				<u>Bond Interest Payments</u>						
				Bond Issue	Loan	Payment Date				
10	70,080	68,089	66,015	10. 7/30/2007	10. Loan#13 - \$1.9 Million	7/28/2019	63,852	63,852	63,852	10
11	67,411	65,496	63,501	11. 7/30/2007	11. Loan#11 - \$1.8 Million	7/28/2019	61,420	61,420	61,420	11
12	7,146	6,942	6,731	12. 7/30/2007	12. Loan#9 - \$200k	7/28/2019	6,511	6,511	6,511	12
13	23,504	22,827	22,121	13. 7/30/2007	13. Loan#8 - \$680k	7/28/2019	21,387	21,387	21,387	13
14				14						14
15				15						15
16				16						16
17				17						17
18				18						18
19	168,141	163,354	158,368	19. TOTAL INTEREST PAYMENTS			153,170	153,170	153,170	19
				Unappropriated Balance for Following Year By						
				Issue Date		Payment Date				
20				20						20
21				21						21
22				22						22
23				23						23
24				24						24
25				25. Ending Balance (Prior Years)						25
26				26. Total Unappropriated Ending Fund Balance			0	0	0	26
27	281,210	281,210	281,210	27. TOTAL REQUIREMENTS			281,210	281,210	281,210	27