

# OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

## Meeting Minutes Board of Directors – Regular Meeting December 15, 2022 - 10:00 a.m.

**Call to Order:** Board President Ann Arritola called the meeting to order at 10:08 a.m. Members present; Ricky Keller, Dan DeHaven and Jeff Okamoto. Members absent; Jerry Preston. **District Employees:** Reed Campbell & Ellie Davis. **Visitors:** None.

### Approval of Minutes:

- a. Special Meeting Minutes of October 20, 2022 were presented for review and approved.
- b. Regular Meeting Minutes of November 17, 2022 were presented for review and approved.

### Approval of Bills:

- a. Ann made a motion to pay the bills for November 2022 as presented. Ricky seconded the motion, the motion carried unanimously.

### Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

### Operator Report:

- Reed presented a quote for new grinders to replace worn out muffin monster grinders. This manufacturer was chosen as they are in Oregon. The salesman already was out and verified that it will be an exact fit. This item was already budgeted for and ready for purchase approval. Jeff made a motion to approve the purchase of \$42,000.00 for new grinders. Ricky seconded the motion, the motion carried unanimously.
- This month there has been an issue with the heater in the green shop. The fan motor that pushes the heat out was not working. A new one has been ordered and should be here soon.
- The refrigerator in the lab that is used for sampling that quit working has been replaced with a new fridge and has been modified to accommodate sampling requirements.
- The issue with the trespassers at Section 25 has slowed down since hunting season has come to an end along with the depth of the snow. We have found some of the fences down due to elk and being cut. We will patch what we can this time of the year and finish in the spring.

**Old Business:** None

### New Business:

- a. Paid Leave Oregon – An overview was presented to the Board of a new program that allows workers in Oregon to take paid time off for some of life's most important moments that impact their families will begin payroll contributions January 2023, and workers will be able to apply for benefits in September 2023.
- b. SDAO Annual Conference – Special District's Association of Oregon (SDAO) will have their annual conference in Sunriver OR February 9th-12th, 2023. This year's hybrid event will offer the opportunity to attend either in person or virtually, with limited access to conference content including two livestream options.

**Correspondence:** None

**Future Agenda Suggestions:** None

**Public Comments:** None

**Adjourn:** President Ann Arritola adjourned the meeting at 10:41 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday January 19, 2023 at the District Office.

Jeff Okamoto  
Secretary

1/19/2023  
Date