

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda

Board of Directors - Regular Meeting

March 14, 2018 – 10:00 a.m.

Call to Order

Approval of Minutes

- a. Regular Meeting of February 14, 2018

Approval of Bills

- a. February 2018

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

- a. Proposed Solar Power
- b. Budget Committee

New Business

- a. System Development Charge Increase
- b. Resolution No. 18-01 Connection Charge

Correspondence

- a. OWW Unit I Annexation

Future Agenda Suggestions

Public Comments

Adjourn

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

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Meeting Minutes Board of Directors – Regular Meeting March 14, 2018 - 10:00 a.m.

Call to Order: Robert Chase called the meeting to order at 10:00 a.m. Members present; Bob Worthean and Ann Arritola. Members absent; Elreta Humeston and Michael Hanbey. **District Employee:** Rick Durham and Ellie Davis. **Visitors:** None.

Approval of Minutes:

- a. Regular Meeting Minutes of February 14, 2018 were approved.

Approval of Bills:

- a. Ann made a motion to pay the bills for February 2018 as presented. Bob Worthean seconded the motion, the motion carried unanimously.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- 2/2/18 Rick attended a class on "Holding Employees & Others Accountable" at COCC.
- 2/6/18 we had two call-outs for Vacuum Pump #2 failed to start. Reset the soft start, it worked fine for a few hours then would alarm again. We replaced the soft start and ordered 2 extras for backup.
- 2/18/18 customer call; the alarm was going off at the Snow Goose Ct Lift Station. It was backed up to the high water alarm. Turned the pump on manually, it worked for roughly 30 seconds then would throw the breaker. Was able to get it pumped down far enough so we could fix it Monday. Pulled the pump and it was full of rags, cleaned out and is working normal.
- 2/22/18 the customer from 56039 Sandpiper Rd came into the office and said his sewer was backing up in the house. Kaleb and I went to the house and the vacuum pit was flooded. Found a 1x4 piece of wood was stuck to the suction pipe. Cleaned it out and is working normal.
- 2/1/18 had a meeting with Troy Baker & Rusty Merritt about GIS (Geographic Information System) for Asset Management & Maintenance for the District.
- 2/9/18 – 2/11/18 Ellie and I attended the SDAO Annual Conference at Seaside.
- 2/12/18 Troy DeYoung from SDAO came by for training and to review the Bloodborne Pathogens Policy.
- Received a new quote from the Aqseptence Group (aka Airvac) \$225 x 315 = \$70,875 + shipping for the new controllers.

Old Business:

- a. Proposed Solar Power – Tabled till next meeting
- b. Budget Committee – No applications have been turned in at this time.

New Business:

- a. System Development Charge Increase – SDC's are increased in April each calendar year according to the ENR Index (Engineering News Record). Fees will be increasing \$321.00 from \$9,485.00 to \$9,806.00. Reimbursement Fees will be \$7,640.00 and Improvement Fees will be \$2,166.00.
- b. Resolution No. 18-01 Connection Charge – This resolution repeals Resolution No. 17-02 and will allow the District to increase the Connection Charge from \$360.00 to \$373.00. Bob Worthean made a motion to adopt Resolution No. 18-01. Ann seconded the motion, the motion carried unanimously.

Correspondence:

- a. OWW Unit I Annexation – Nothing new at this time.

Future Agenda Suggestions:

- Proposed Solar Power
- OWW Unit I Annexation
- Budget Committee

Public Comments: None

Adjourn: The meeting was adjourned by President Robert Chase at 10:40 a.m. The time and place of the next meeting is at 10:00 a.m. on Wednesday April 18, 2018 at the District Office.

Elreta Humeston
Secretary

April 18, 2018
Date