

**FORM
LB-11**

This fund is authorized and established by Resolution No. 15-02 on April 16, 2015 for the following specified purpose: to accumulate reserve funds for the purchase, repair and renovation of District systems, facilities and equipment

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Capital Reserve Fund
(Fund)

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: April of 2025

OWW Unit 2 Sanitary District
(Name of Municipal Corporation)

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2016-17			
	Actual		Adopted Budget This Year 2015-16		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2013-14	First Preceding Year 2014-15						
				RESOURCES				
1	25,000	43,000	60,000	1. Cash on hand* (cash basis) or	85,000	85,000	85,000	1
2				2. Working Capital (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4				4. Interest				4
5	18,000	17,000	25,000	5. Transferred IN, from Public Works (Enterprise Fund)	30,000	30,000	30,000	5
6				6				6
7				7				7
8				8				8
9	43,000	60,000	85,000	9. Total Resources, except taxes to be levied	115,000	115,000	115,000	9
10			-	10. Taxes estimated to be received				10
11				11. Taxes collected in year levied				11
12	43,000	60,000	85,000	12. TOTAL RESOURCES	115,000	115,000	115,000	12
				REQUIREMENTS**				
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27	43,000	60,000		27. Ending balance (prior years)				27
28			85,000	28. RESERVED FOR FUTURE EXPENDITURE	115,000	115,000	115,000	28
29	43,000	60,000	85,000	29. TOTAL REQUIREMENTS	115,000	115,000	115,000	29

RESOURCES

Public Works (Enterprise Fund)

OWW Unit 2 Sanitary District

(Fund)

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2016-17			
	Actual		Adopted Budget This Year 2015-16		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2013-14	First Preceding Year 2014-15						
1	150	150	150	1. Available Cash on Hand	150	150	150	1
2	192,722	179,059	175,000	2. Demand Checking Accounts	100,000	100,000	100,000	2
3	282,871	257,729	288,500	3. Local Government Investment Pool	288,500	288,500	288,500	3
4	250,150	351,380	382,442	4. Restricted Cash	585,953	585,953	585,953	4
5	725,893	788,318	846,092	5. Total Beginning Cash	974,603	974,603	974,603	5
6	2,798	3,086	2,800	6. Interest (Temporary Investments)	2,800	2,800	2,800	6
7	10,200	10,223	10,710	7. Lease Income (AT&T) \$1,265.00 per month	15,180	15,180	15,180	7
8	583,753	575,455	594,432	8. User Fees x 792 (\$64.00 Monthly Fee)	608,256	608,256	608,256	8
9	51,160	84,984	55,692	9. SDC Fees & Connection Fee x 8 (\$9,453.00)	75,624	75,624	75,624	9
10	16,558	29,866	16,000	10. Other Fees and Charges	16,000	16,000	16,000	10
11	664,469	703,614	679,634	11. Total Income, except taxes to be levied	717,860	717,860	717,860	11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24	1,390,362	1,491,932	1,525,726	24. Total resources, except taxes to be levied	1,692,463	1,692,463	1,692,463	24
25				25. Taxes estimated to be received				25
26				26. Taxes collected in year levied				26
27	1,390,362	1,491,932	1,525,726	27. TOTAL RESOURCES	1,692,463	1,692,463	1,692,463	27

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY
BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

Public Works
(Name of Fund)

OWW Unit 2 Sanitary District
(Name of Municipal Corporation)

	Historical Data		Adopted Budget This Year 2015-16	REQUIREMENTS FOR: Sewer Services	Budget For Next Year 2016-17			
	Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2013-14	First Preceding Year 2014-15						
				PERSONNEL SERVICES				
1	124,879	121,743	149,397	1. Salaries (Wages, Over-time, On-Call, Temp)	152,965	152,965	152,965	1
2	30,410	35,593	41,000	2. Benefits (Health Insurance & Retirement)	37,000	37,000	37,000	2
3	14,894	10,813	18,000	3. Taxes & Insurance (Payroll Taxes & W.C. Insurance)	18,000	18,000	18,000	3
4				4				4
5	170,183	168,149	208,397	5. TOTAL PERSONNEL SERVICES	207,965	207,965	207,965	5
6	2.50	2.50	2.50	6. Total Full-Time Equivalent (FTE)	2.50	2.50	2.50	6
				MATERIALS AND SERVICES				
7	1,746	2,095	2,200	7. Bank Charges	2,600	2,600	2,600	7
8	3,035	1,425	4,000	8. Education & Training	4,000	4,000	4,000	8
9	3,742	3,500	4,000	9. Travel, Lodging & Meals	4,000	4,000	4,000	9
10	1,922	2,273	3,000	10. Fees, Dues & Assessments	3,000	3,000	3,000	10
11	8,601	8,489	10,000	11. Property Insurance	10,000	10,000	10,000	11
12	1,299	1,172	2,000	12. Licenses & Permits	2,000	2,000	2,000	12
13	1,151	1,604	2,500	13. Administration Costs	2,500	2,500	2,500	13
14	10,522	8,636	23,500	14. Contract Service	23,500	23,500	23,500	14
15	6,355	7,717	9,000	15. Office Costs (Paper, Supplies, Postage)	9,000	9,000	9,000	15
16	28,555	34,084	37,500	16. Utilities (Electric, Propane, Telephone, Garbage)	38,500	38,500	38,500	16
17	8,268	16,765	11,660	17. Plant Supplies & Testing	17,000	17,000	17,000	17
18	30,826	33,283	37,900	18. Operation Maintenance & Repair	56,300	56,300	56,300	18
19	106,022	121,043	147,260	19. TOTAL MATERIALS AND SERVICES	172,400	172,400	172,400	19
				CAPITAL OUTLAY				
20	41,396	4,495	5,000	20. Construction	5,000	5,000	5,000	20
21	3,233	31,580	53,990	21. Equipment	33,885	33,885	33,885	21
22				22				22
23	44,629	36,075	58,990	23 TOTAL CAPITAL OUTLAY	38,885	38,885	38,885	23
24	320,834	325,267	414,647	24 ORGANIZATIONAL UNIT / ACTIVITY TOTAL	419,250	419,250	419,250	24
				REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS				
25				25				25
26	320,834	325,267	414,647	26 TOTAL ORG./PROG. REQUIREMENTS	419,250	419,250	419,250	26

**REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM**

Public Works
(Name of Fund)

OWW Unit 2 Sanitary District
(Name of Municipal Corporation)

Historical Data				REQUIREMENTS DESCRIPTION	Budget For Next Year 2016-17			
Actual		Adopted Budget This Year 2015-16	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2013-14	First Preceding Year 2014-15							
				PERSONNEL SERVICES NOT ALLOCATED				
1				1				1
2				2				2
3	-	-	-	3 TOTAL PERSONNEL SERVICES	-	-	-	3
4				Total Full-Time Equivalent (FTE)				4
				MATERIALS AND SERVICES NOT ALLOCATED				
5				5				5
6				6				6
7	-	-	-	7 TOTAL MATERIALS AND SERVICES	-	-	-	7
				CAPITAL OUTLAY NOT ALLOCATED				
8				8				8
9				9				9
10	-	-	-	10 TOTAL CAPITAL OUTLAY	-	-	-	10
				DEBT SERVICE				
11	99,850	104,074	108,479	11. Principal	113,069	113,069	113,069	11
12	181,360	177,136	172,731	12. Interest	168,141	168,141	168,141	12
13	281,210	281,210	281,210	13 TOTAL DEBT SERVICE	281,210	281,210	281,210	13
				SPECIAL PAYMENTS				
14				14				14
15				15				15
16	-	-	-	16 TOTAL SPECIAL PAYMENTS	-	-	-	16
				INTERFUND TRANSFERS				
17	-	-	25,000	17. Transfer to Capital Reserve Account	30,000	30,000	30,000	17
18				18				18
19				19				19
22	-	-	25,000	22 TOTAL INTERFUND TRANSFERS	30,000	30,000	30,000	22
			10,000	23. Total Operating Contingency	10,000	10,000	10,000	23
25	281,210	281,210	316,210	24. Total Requirements Not Allocated	311,210	311,210	311,210	25
26	320,834	325,267	414,647	25. Total Org./Prog. Requirements	419,250	419,250	419,250	26
27	-	-	-	26. Reserved for future expenditure	-			27
28	788,318	885,455		27. Ending balance (prior years)				28
29			794,869	28. UNAPPROPRIATED ENDING FUND BALANCE	952,003	952,003	952,003	29
30	1,390,362	1,491,932	1,525,726	29 TOTAL REQUIREMENTS	1,692,463	1,692,463	1,692,463	30

DEBT SERVICE FUND
SUPPLEMENT

OWW Unit 2 Sanitary District

(Name of Municipal Corporation)

HISTORICAL DATA			Adopted Budget This Year 2015-2016	SCHEDULE OF PAYMENTS			Budget for Next Year 2016-17			
Actual		Proposed By Budget Officer					Approved By Budget Committee	Adopted By Governing Body		
First Preceding Year 2013-2014	First Preceding Year 2014-2015									
			<u>Bond Principal Payments</u>							
			Bond Issue	Loan	Payment Date					
1	41,330	43,086	44,917	1. 7/30/2007	1. Loan#13 - \$1.9 Million	7/28/2016	46,826	46,826	46,826	1
2	39,756	41,445	43,207	2. 7/30/2007	2. Loan#11 - \$1.8 Million	7/28/2016	45,043	45,043	45,043	2
3	4,214	4,393	4,580	3. 7/30/2007	3. Loan#9 - \$200k	7/28/2016	4,774	4,774	4,774	3
4	14,550	15,150	15,775	4. 7/30/2007	4. Loan#8 - \$680k	7/28/2016	16,426	16,426	16,426	4
5				5						5
6				6						6
7				7						7
8				8						8
9	99,850	104,074	108,479	9. TOTAL PRINCIPAL PAYMENTS			113,069	113,069	113,069	9
			<u>Bond Interest Payments</u>							
				Bond Issue	Loan	Payment Date				
10	75,576	73,820	71,989	10. 7/30/2007	10. Loan#13 - \$1.9 Million	7/28/2016	70,080	70,080	70,080	10
11	72,698	71,008	69,247	11. 7/30/2007	11. Loan#11 - \$1.8 Million	7/28/2016	67,411	67,411	67,411	11
12	7,706	7,527	7,340	12. 7/30/2007	12. Loan#9 - \$200k	7/28/2016	7,146	7,146	7,146	12
13	25,380	24,781	24,155	13. 7/30/2007	13. Loan#8 - \$680k	7/28/2016	23,504	23,504	23,504	13
14				14	14					14
15				15	15					15
16				16	16					16
17				17	17					17
18				18	18					18
19	181,360	177,136	172,731	19. TOTAL INTEREST PAYMENTS			168,141	168,141	168,141	19
			<u>Unappropriated Balance for Following Year By</u>							
				Issue Date		Payment Date				
20				20						20
21				21						21
22				22						22
23				23						23
24				24						24
25				25. Ending Balance (Prior Years)						25
26				26. Total Unappropriated Ending Fund Balance			0	0	0	26
27	281,210	281,210	281,210	27. TOTAL REQUIREMENTS			281,210	281,210	281,210	27