

FORM

LB-11

This fund is authorized and established by Resolution No. 15-02 on April 16, 2015 for the following specified purpose; to accumulate reserve funds for the purchase, repair and renovation of District systems, facilities and equipment.

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: April of 2025

Capital Reserve Fund
(Fund)

OWW Unit 2 Sanitary District
(Name of Municipal Corporation)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2018-19						
Actual		Adopted Budget Year 2017-18	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body					
Second Preceding Year 2015-16	First Preceding Year 2016-17										
1			1	RESOURCES			1				
2	60,000	85,000	115,000	2	Cash on hand * (cash basis), or	145,312	-	-	2		
3				3	Working Capital (accrual basis)				3		
4				4	Previously levied taxes estimated to be received				4		
5				5	Interest				5		
6	25,000	30,000	30,000	6	Transferred IN, from other funds	30,000	-	-	6		
7				7					7		
8				8					8		
9				9					9		
10	85,000	115,000	145,000	10	Total Resources, except taxes to be levied	175,312	-	-	10		
11				11	Taxes estimated to be received				11		
12				12	Taxes collected in year levied				12		
13	85,000	115,000	145,000	13	TOTAL RESOURCES	175,312	-	-	13		
14				14	REQUIREMENTS **				14		
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail			15	
16	-	-	20,000	16	Public Works	Capital Outlay	Construction/Equipment	-	-	-	16
17				17						17	
18				18						18	
19				19						19	
20				20						20	
21				21						21	
22				22						22	
23				23						23	
24				24						24	
25				25						25	
26				26						26	
27				27						27	
28				28						28	
29	85,000	115,000		29	Ending balance (prior years)						29
30			125,000	30	UNAPPROPRIATED ENDING FUND BALANCE			175,312			30
31	85,000	115,000	145,000	31	TOTAL REQUIREMENTS			175,312	-	-	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

RESOURCES

Public Works (Enterprise Fund)
(Fund)

OWW Unit 2 Sanitary District
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2018-19			
	Actual		Adopted Budget This Year 2017-18		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2015-16	First Preceding Year 2016-17						
1	150	150	150	1. Petty Cash	150	-	-	1
2	125,379	95,250	50,000	2. Operating Checking	50,000	-	-	2
		85,000	115,000	3. Capital Reserve Fund	145,312	-	-	
3	289,346	297,978	364,832	3. LGIP - SDC's Monies	422,505	-	-	3
		334,602	288,500	4. LGIP - USDA Loan Reserve Payment	288,500	-	-	
		259,650	288,500	4. LGIP - RUS Reserve Requirement	288,500	-	-	
4	410,580		-	4. Restricted Cash	-	-	-	4
5	825,455	1,072,630	1,106,982	5. Total Beginning Cash	1,194,967	-	-	5
6	4,928	9,572	5,000	6. Interest (Temporary Investments)	10,000	-	-	6
7	15,488	15,180	15,180	7. Lease Income (AT&T) \$1,265.00 per month	15,180	-	-	7
8	608,884	625,296	622,484	8. User Fees x 820 (\$64.00 Monthly Fee)	629,760	-	-	8
9	188,725	118,680	75,888	9. SDC Fees & Connection Fee x 8 (\$10,179.00)	81,432	-	-	9
10	13,596	20,587	20,000	10. Other Fees and Charges	20,000	-	-	10
11	-	-	10,000	11. Grant Income	20,000	-	-	11
12	831,621	789,315	748,552	12. Total Income, except taxes to be levied	776,372	-	-	12
13				13				13
14				14				14
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24	1,657,076	1,861,945	1,855,534	24. Total resources, except taxes to be levied	1,971,339	-	-	24
25				25. Taxes estimated to be received				25
26				26. Taxes collected in year levied				26
27	1,657,076	1,861,945	1,855,534	27. TOTAL RESOURCES	1,971,339	-	-	27

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY
BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

Public Works
(Name of Fund)

OWW Unit 2 Sanitary District
(Name of Municipal Corporation)

	Historical Data		Adopted Budget This Year 2017-18	REQUIREMENTS FOR: Sewer Services	Budget For Next Year 2018-19			
	Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2015-16	First Preceding Year 2016-17						
				PERSONNEL SERVICES				
1	126,787	138,126	161,825	1. Salaries (Wages, Over-time, On-Call, Temp)	171,660			1
2	39,647	58,671	39,000	2. Benefits (Health Insurance & Retirement)	41,000			2
3	10,873	11,769	18,000	3. Taxes & Insurance (Payroll Taxes & W.C. Insurance)	18,000			3
4				4				4
5	177,307	208,566	218,825	5. TOTAL PERSONNEL SERVICES	230,660	-	0	5
6	2.50	2.50	2.50	6. Total Full-Time Equivalent (FTE)	2.50	2.50	2.50	6
				MATERIALS AND SERVICES				
7	2,660	3,193	3,000	7. Bank Charges	3,500			7
8	2,420	1,725	4,000	8. Education & Training	5,000			8
9	3,408	1,787	4,000	9. Travel, Lodging & Meals	5,000			9
10	2,306	2,400	3,000	10. Fees, Dues & Assessments	3,000			10
11	8,849	9,439	10,000	11. Property Insurance	11,000			11
12	1,878	3,439	2,000	12. Licenses & Permits	2,500			12
13	1,077	1,342	2,500	13. Administration Costs	2,500			13
14	6,840	6,723	23,500	14. Contract Service	23,500			14
15	7,862	7,533	9,000	15. Office Costs (Paper, Supplies, Postage)	9,000			15
16	41,007	36,949	38,500	16. Utilities (Electric, Propane, Telephone, Garbage)	40,000			16
17	12,851	10,865	17,000	17. Plant Supplies & Testing	19,380			17
18	41,466	23,595	58,000	18. Operation Maintenance & Repair	57,170			18
19	132,624	108,990	174,500	19. TOTAL MATERIALS AND SERVICES	181,550	-	-	19
				CAPITAL OUTLAY				
20	15,038	22,191	46,000	20. Construction	57,000			20
21	38,267	76,268	111,000	21. Equipment	180,000			21
22				22				22
23	53,305	98,459	157,000	23 TOTAL CAPITAL OUTLAY	237,000	-	-	23
24	363,236	416,015	550,325	24 ORGANIZATIONAL UNIT / ACTIVITY TOTAL	649,210	-	-	24
				REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS				
25				25				25
26	363,236	416,015	550,325	26 TOTAL ORG./PROG. REQUIREMENTS	649,210	-	-	26

**REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM**

Public Works
(Name of Fund)

OWW Unit 2 Sanitary District
(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2018-19			
	Actual		Adopted Budget This Year 2017-18		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2015-16	First Preceding Year 2016-17						
				PERSONNEL SERVICES NOT ALLOCATED				
1				1				1
2				2				2
3	-	-	-	3 TOTAL PERSONNEL SERVICES	-	-	-	3
4				Total Full-Time Equivalent (FTE)				4
				MATERIALS AND SERVICES NOT ALLOCATED				
5				5				5
6				6				6
7	-	-	-	7 TOTAL MATERIALS AND SERVICES	-	-	-	7
				CAPITAL OUTLAY NOT ALLOCATED				
8				8				8
9				9				9
10	-	-	-	10 TOTAL CAPITAL OUTLAY	-	-	-	10
				DEBT SERVICE				
11	108,479	113,069	117,855	11. Principal	122,842			11
12	172,731	168,141	163,355	12. Interest	158,368			12
13	281,210	281,210	281,210	13 TOTAL DEBT SERVICE	281,210	-	-	13
				SPECIAL PAYMENTS				
14				14				14
15				15				15
16	-	-	-	16 TOTAL SPECIAL PAYMENTS	-	-	-	16
				INTERFUND TRANSFERS				
17	25,000	30,000	30,000	17. Transfer to Capital Reserve Account	30,000	-	-	17
18				18				18
19				19				19
22	25,000	30,000	30,000	22 TOTAL INTERFUND TRANSFERS	30,000	-	-	22
			10,000	23. Total Operating Contingency	10,000	-	-	23
25	306,210	311,210	321,210	24. Total Requirements Not Allocated	311,210	-	-	25
26	363,236	416,015	550,325	25. Total Org./Prog. Requirements	649,210	-	-	26
27	-	-	-	26. Reserved for future expenditure	-			27
28	987,630	1,164,720		27. Ending balance (prior years)				28
29			983,999	28. UNAPPROPRIATED ENDING FUND BALANCE	1,000,919	-	-	29
30	1,657,076	1,891,945	1,855,534	29 TOTAL REQUIREMENTS	1,971,339	-	-	30

**DEBT SERVICE FUND
SUPPLEMENT**

OWW Unit 2 Sanitary District

(Name of Municipal Corporation)

	HISTORICAL DATA			SCHEDULE OF PAYMENTS			Budget for Next Year 2018-19		
	Actual		Adopted Budget This Year 2017-18				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2015-16	First Preceding Year 2016-17							
				<u>Bond Principal Payments</u>					
				Bond Issue	Loan	Payment Date			
1	44,917	46,826	48,817	1. 7/30/2007	1. Loan#13 - \$1.9 Million	7/28/2018	50,891		1
2	43,207	45,043	46,958	2. 7/30/2007	2. Loan#11 - \$1.8 Million	7/28/2018	48,953		2
3	4,580	4,774	4,977	3. 7/30/2007	3. Loan#9 - \$200k	7/28/2018	5,189		3
4	15,775	16,426	17,103	4. 7/30/2007	4. Loan#8 - \$680k	7/28/2018	17,809		4
5				5					5
6				6					6
7				7					7
8				8					8
9	108,479	113,069	117,855	9. TOTAL PRINCIPAL PAYMENTS			122,842	0	0
				<u>Bond Interest Payments</u>					
				Bond Issue	Loan	Payment Date			
10	71,989	70,080	68,089	10. 7/30/2007	10. Loan#13 - \$1.9 Million	7/28/2018	66,015		10
11	69,247	67,411	65,496	11. 7/30/2007	11. Loan#11 - \$1.8 Million	7/28/2018	63,501		11
12	7,340	7,146	6,943	12. 7/30/2007	12. Loan#9 - \$200k	7/28/2018	6,731		12
13	24,155	23,504	22,827	13. 7/30/2007	13. Loan#8 - \$680k	7/28/2018	22,121		13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19	172,731	168,141	163,355	19. TOTAL INTEREST PAYMENTS			158,368	0	0
				Unappropriated Balance for Following Year By					
				Issue Date		Payment Date			
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25. Ending Balance (Prior Years)					25
26				26. Total Unappropriated Ending Fund Balance			0	0	0
27	281,210	281,210	281,210	27. TOTAL REQUIREMENTS			281,210	0	0