

FORM

LB-11

This fund is authorized and established by Resolution No. 15-02 on April 16, 2015 for the following specified purpose; to accumulate reserve funds for the purchase, repair and renovation of District systems, facilities and equipment.

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: April of 2025

Capital Reserve Fund
(Fund)

OWW Unit 2 Sanitary District
(Name of Municipal Corporation)

Line Item	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2017-18			Line Item
	Actual		Adopted Budget Year 2016-17		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2014-15	First Preceding Year 2015-16						
1				1 RESOURCES				1
2	43,000	60,000	85,000	2 Cash on hand * (cash basis), or	115,000	115,000	115,000	2
3				3 Working Capital (accrual basis)				3
4				4 Previously levied taxes estimated to be received				4
5				5 Interest				5
6	17,000	25,000	30,000	6 Transferred IN, from other funds	30,000	30,000	30,000	6
7				7				7
8				8				8
9				9				9
10	60,000	85,000	115,000	10 Total Resources, except taxes to be levied	145,000	145,000	145,000	10
11				11 Taxes estimated to be received				11
12				12 Taxes collected in year levied				12
13	60,000	85,000	115,000	13 TOTAL RESOURCES	145,000	145,000	145,000	13
14				14 REQUIREMENTS **				14
15				15 Org. Unit or Prog. & Activity				15
16				16 Public Works	20,000	20,000	20,000	16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	60,000	85,000		29 Ending balance (prior years)				29
30			115,000	30 UNAPPROPRIATED ENDING FUND BALANCE	125,000	125,000	125,000	30
31	60,000	85,000	115,000	31 TOTAL REQUIREMENTS	145,000	145,000	145,000	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

RESOURCES

Public Works (Enterprise Fund)
(Fund)

OWW Unit 2 Sanitary District
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2017-18			
	Actual		Adopted Budget This Year 2016-17		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2014-15	First Preceding Year 2015-16						
1	150	150	150	1. Petty Cash	150	150	150	1
2	179,059	125,379	100,000	2. Operating Checking	50,000	50,000	50,000	2
				3. Capital Reserve Fund	115,000	115,000	115,000	
3	257,729	289,346	288,500	3. LGIP - SDC's Monies	364,832	364,832	364,832	3
				4. LGIP - USDA Loan Reserve Payment	288,500	288,500	288,500	
				4. LGIP - RUS Reserve Requirement	288,500	288,500	288,500	
4	351,380	410,580	585,953	4. Restricted Cash	-	-	-	4
5	788,318	825,455	974,603	5. Total Beginning Cash	1,106,982	1,106,982	1,106,982	5
6	3,086	4,928	2,800	6. Interest (Temporary Investments)	5,000	5,000	5,000	6
7	10,223	15,488	15,180	7. Lease Income (AT&T) \$1,265.00 per month	15,180	15,180	15,180	7
8	575,455	608,884	608,256	8. User Fees x 811 (\$64.00 Monthly Fee)	622,484	622,484	622,484	8
9	84,984	188,725	75,624	9. SDC Fees & Connection Fee x 8 (\$9,486.00)	75,888	75,888	75,888	9
10	29,866	13,596	16,000	10. Other Fees and Charges	20,000	20,000	20,000	10
11	-	-	-	11. Grant Income	10,000	10,000	10,000	11
12	703,614	831,621	717,860	12. Total Income, except taxes to be levied	748,552	748,552	738,552	12
13				13				13
14				14				14
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24	1,491,932	1,657,076	1,692,463	24. Total resources, except taxes to be levied	1,855,534	1,855,534	1,845,534	24
25				25. Taxes estimated to be received				25
26				26. Taxes collected in year levied				26
27	1,491,932	1,657,076	1,692,463	27. TOTAL RESOURCES	1,855,534	1,855,534	1,845,534	27

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY
BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

Public Works
(Name of Fund)

OWW Unit 2 Sanitary District
(Name of Municipal Corporation)

	Historical Data		Adopted Budget This Year 2016-17	REQUIREMENTS FOR: Sewer Services	Budget For Next Year 2017-18			
	Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	First Preceding Year 2014-15	First Preceding Year 2015-16						
				PERSONNEL SERVICES				
1	121,743	126,787	152,965	1. Salaries (Wages, Over-time, On-Call, Temp)	161,825	161,825	161,825	1
2	35,593	39,647	37,000	2. Benefits (Health Insurance & Retirement)	39,000	39,000	39,000	2
3	10,813	10,873	18,000	3. Taxes & Insurance (Payroll Taxes & W.C. Insurance)	18,000	18,000	18,000	3
4				4				4
5	168,149	177,307	207,965	5. TOTAL PERSONNEL SERVICES	218,825	218,825	218,825	5
6	2.50	2.50	2.50	6. Total Full-Time Equivalent (FTE)	2.50	2.50	2.50	6
				MATERIALS AND SERVICES				
7	2,095	2,660	2,600	7. Bank Charges	3,000	3,000	3,000	7
8	1,425	2,420	4,000	8. Education & Training	4,000	4,000	4,000	8
9	3,500	3,408	4,000	9. Travel, Lodging & Meals	4,000	4,000	4,000	9
10	2,273	2,306	3,000	10. Fees, Dues & Assessments	3,000	3,000	3,000	10
11	8,489	8,849	10,000	11. Property Insurance	10,000	10,000	10,000	11
12	1,172	1,878	2,000	12. Licenses & Permits	2,000	2,000	2,000	12
13	1,604	1,077	2,500	13. Administration Costs	2,500	2,500	2,500	13
14	8,636	6,840	23,500	14. Contract Service	23,500	23,500	23,500	14
15	7,717	7,862	9,000	15. Office Costs (Paper, Supplies, Postage)	9,000	9,000	9,000	15
16	34,084	41,007	38,500	16. Utilities (Electric, Propane, Telephone, Garbage)	38,500	38,500	38,500	16
17	16,765	12,851	17,000	17. Plant Supplies & Testing	17,000	17,000	17,000	17
18	33,283	41,466	56,300	18. Operation Maintenance & Repair	58,000	58,000	58,000	18
19	121,043	132,624	172,400	19. TOTAL MATERIALS AND SERVICES	174,500	174,500	174,500	19
				CAPITAL OUTLAY				
20	4,495	15,038	5,000	20. Construction	46,000	46,000	46,000	20
21	31,580	38,267	103,885	21. Equipment	111,000	111,000	111,000	21
22				22				22
23	36,075	53,305	108,885	23 TOTAL CAPITAL OUTLAY	157,000	157,000	157,000	23
24	325,267	363,236	489,250	24 ORGANIZATIONAL UNIT / ACTIVITY TOTAL	550,325	550,325	550,325	24
				REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS				
25				25				25
26	325,267	363,236	489,250	26 TOTAL ORG./PROG. REQUIREMENTS	550,325	550,325	550,325	26

**REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM**

Public Works
(Name of Fund)

OWW Unit 2 Sanitary District
(Name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2017-18			
	Actual		Adopted Budget This Year 2016-17		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2014-15	First Preceding Year 2015-16						
				PERSONNEL SERVICES NOT ALLOCATED				
1				1				1
2				2				2
3	-	-	-	3 TOTAL PERSONNEL SERVICES	-	-	-	3
4				Total Full-Time Equivalent (FTE)				4
				MATERIALS AND SERVICES NOT ALLOCATED				
5				5				5
6				6				6
7	-	-	-	7 TOTAL MATERIALS AND SERVICES	-	-	-	7
				CAPITAL OUTLAY NOT ALLOCATED				
8				8				8
9				9				9
10	-	-	-	10 TOTAL CAPITAL OUTLAY	-	-	-	10
				DEBT SERVICE				
11	107,854	112,418	113,069	11. Principal	122,136	122,136	122,136	11
12	173,356	168,792	168,141	12. Interest	159,074	159,074	159,074	12
13	281,210	281,210	281,210	13 TOTAL DEBT SERVICE	281,210	281,210	281,210	13
				SPECIAL PAYMENTS				
14				14				14
15				15				15
16	-	-	-	16 TOTAL SPECIAL PAYMENTS	-	-	-	16
				INTERFUND TRANSFERS				
17	-	25,000	30,000	17. Transfer to Capital Reserve Account	30,000	30,000	30,000	17
18				18				18
19				19				19
22	-	25,000	30,000	22 TOTAL INTERFUND TRANSFERS	30,000	30,000	30,000	22
			10,000	23. Total Operating Contingency	10,000	10,000	10,000	23
25	281,210	306,210	321,210	24. Total Requirements Not Allocated	311,210	311,210	311,210	25
26	325,267	363,236	489,250	25. Total Org./Prog. Requirements	550,325	550,325	550,325	26
27	-	-	-	26. Reserved for future expenditure	-			27
28	885,455	987,630		27. Ending balance (prior years)				28
29			882,003	28. UNAPPROPRIATED ENDING FUND BALANCE	983,999	983,999	983,999	29
30	1,491,932	1,657,076	1,692,463	29 TOTAL REQUIREMENTS	1,855,534	1,855,534	1,855,534	30

**DEBT SERVICE FUND
SUPPLEMENT**

OWW Unit 2 Sanitary District

(Name of Municipal Corporation)

	HISTORICAL DATA			SCHEDULE OF PAYMENTS			Budget for Next Year 2017-18			
	Actual		Adopted Budget This Year 2016-17				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2014-15	First Preceding Year 2015-16								
				<u>Bond Principal Payments</u>						
				Bond Issue	Loan	Payment Date				
1	44,917	46,826	48,817	1. 7/30/2007	1. Loan#13 - \$1.9 Million	7/28/2017	50,891	50,891	50,891	1
2	43,207	45,043	46,958	2. 7/30/2007	2. Loan#11 - \$1.8 Million	7/28/2017	48,953	48,953	48,953	2
3	4,580	4,774	4,977	3. 7/30/2007	3. Loan#9 - \$200k	7/28/2017	5,189	5,189	5,189	3
4	15,150	15,775	16,426	4. 7/30/2007	4. Loan#8 - \$680k	7/28/2017	17,103	17,103	17,103	4
5				5						5
6				6						6
7				7						7
8				8						8
9	107,854	112,418	117,178	9. TOTAL PRINCIPAL PAYMENTS			122,136	122,136	122,136	9
				<u>Bond Interest Payments</u>						
				Bond Issue	Loan	Payment Date				
10	71,989	70,080	68,089	10. 7/30/2007	10. Loan#13 - \$1.9 Million	7/28/2017	66,015	66,015	66,015	10
11	69,247	67,411	65,496	11. 7/30/2007	11. Loan#11 - \$1.8 Million	7/28/2017	63,501	63,501	63,501	11
12	7,340	7,146	6,943	12. 7/30/2007	12. Loan#9 - \$200k	7/28/2017	6,731	6,731	6,731	12
13	24,780	24,155	23,504	13. 7/30/2007	13. Loan#8 - \$680k	7/28/2017	22,827	22,827	22,827	13
14				14						14
15				15						15
16				16						16
17				17						17
18				18						18
19	173,356	168,792	164,032	19. TOTAL INTEREST PAYMENTS			159,074	159,074	159,074	19
				Unappropriated Balance for Following Year By						
				Issue Date		Payment Date				
20				20						20
21				21						21
22				22						22
23				23						23
24				24						24
25				25. Ending Balance (Prior Years)						25
26				26. Total Unappropriated Ending Fund Balance			0	0	0	26
27	281,210	281,210	281,210	27. TOTAL REQUIREMENTS			281,210	281,210	281,210	27