

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda
Board of Directors - Regular Meeting
August 15, 2012 - 10:00 a.m.

Call to Order - Roll Call

Public Comments on Agenda Items

Approval of Minutes

- a. Special Meeting of July 10, 2012
- b. Regular Meeting of July 19, 2012

Approval of Bills

- a. July 2012

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

- a. Executive Session – ORS 192.660 (2)(i) to review or evaluate employment related performance
- b. Flood Insurance

New Business

- a. Election of Officers
- b. Public Contracting
- c. Auditor Dick Donaca

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

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Meeting Minutes Board of Directors - Regular Meeting August 15, 2012 - 10:00 a.m.

Call to Order - Roll Call: President Bob Chase called the meeting to order at 10:00 a.m. Members present; Elreta Humeston, Bob Worthean, Brian Goins and Greg Estep.

District Employees: Rick Durham and Ellie Davis **Visitors:** Al Zupo (President of OWW Unit I)

Public Comments on Agenda Items: None

Approval of Minutes:

- a. Special Meeting Minutes of July 10, 2012 were approved.
- b. Regular Meeting Minutes of July 19, 2012 were approved.

Approval of Bills:

- a. Greg made a motion to pay the bills for July 2012 as presented. Elreta seconded the motion, the motion carried.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- Grease Maintenance Program has begun for the vacuum section of the sewer system.
- A new lift station sewage pump was ordered. Two sewage pumps were replaced last week. They will need to be rebuilt and are 2-3 weeks out. The pumps we are currently using are being discontinued but we can still get parts - for now. New pumps have a double seal instead of a single seal and cost approximately \$1,000.00 more, which will cost \$4,200.00.
- Tony DeBone was able to cut 42 tons of grass off the field at Section 25. He might be able to do another cutting before the end of the season. This year irrigation started with less water than last year.

Old Business:

- a. Executive Session - Under ORS 192.660(2)(i) the Board went into executive session to review or evaluate employment related performance. The Board returned from executive session.
- b. Flood Insurance - The District is not in the flood zone. The cost to add flood insurance would be \$500.00; the Board doesn't feel it is necessary to carry additional insurance.

New Business:

- a. Election of Officers - At the beginning of the District's fiscal year (July 1) the Board shall elect a President and appoint a Secretary. Bob Worthean nominates Bob Chase for President. Greg seconded the motion. In Favor: Bob Worthean, Greg Estep, Brian Goins. Abstained: Elreta Humeston. Nominations for Elreta Humeston for President: None. Greg nominates Brian Goins for Secretary. Elreta seconded the motion, motion carried unanimously.
- b. Public Contracting - Attorney Eileen Eakins has drafted copy of Public Contracting Rules for the Board to review and/or makes changes (in certain areas only). The Board discussed areas that need attention and will have Eileen prepare a final copy to be adopted by Resolution.

- c. Auditor Dick Donaca - Dick will be in the office Monday August 20, 2012 to begin auditing the District's financial documents ending June 30, 2012. On another note, a couple of the Board Members attended the POA's annual meeting. At the meeting a homeowner expressed concern about minutes from the Sanitary District regarding financial statements and a loss of monies. Rick will locate the minutes and financial documents and have the Dick review them for errors.

Correspondence: None

Future Agenda Suggestions: None

Public Comments:

Al Zupo - Al wanted to let the Board know that OWW Unit I is still interested in annexing into the District with the possibility of connecting to the sewer system in the future. He mentioned the D.E.Q. Steering Committee is still meeting in regards to the nitrate issue with the South Deschutes County area. So far they have not come to a resolution. Dialogue was exchanged on the process of annexation as well as information about the engineering that would need to take place. There are 350 lots in Unit I and the SDC cost and Sewer User Fees would differ from Unit II.

Adjourn: The meeting was adjourned by President Robert Chase at 2:00 p.m. The time and place of the next meeting is at 10:00 a.m. on Thursday September 20, 2012 at the District Office.

Brian Goins
Secretary

September 20, 2012
Date