

**OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT**

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

**Agenda**  
**Board of Directors - Regular Meeting**  
**June 15, 2017 – 10:00 a.m.**

**Call to Order**

**Approval of Minutes**

- a. Regular Meeting of May 18, 2017
- b. Budget Meeting of May 18, 2017

**Approval of Bills**

- a. May 2017

**Accounting Reports**

- a. Profit & Loss and Balance Sheet

**Operator Report**

**Old Business**

**New Business**

- a. Draft Bad Debt List
- b. Resolution 17-03 Adopting Annual Budget
- c. Special District Election Results

**Correspondence**

**Future Agenda Suggestions**

**Public Comments**

**Adjourn**

# OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

## Meeting Minutes Board of Directors – Regular Meeting June 15, 2017 - 10:00 a.m.

**Call to Order:** Bob Chase called the meeting to order at 10:00 a.m. Members present; Bob Worthan (Secretary Pro Tem) and Michael Hanbey. Members absent; Ann Arritola and Elreta Humeston. **District Employee:** Rick Durham and Ellie Davis. **Visitors:** None.

### Approval of Minutes:

- a. Regular Meeting Minutes of May 18, 2017 were approved.
- b. Budget Meeting Minutes of May 18, 2017 were approved.

### Approval of Bills:

- a. Michael made a motion to pay the bills for May 2017 as presented. Bob Worthan seconded the motion, the motion carried unanimously.

### Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

### Operator Report:

- 5/31/17 installed the new vacuum sewage pump to replace pump 200 which was running abnormal, then pump 100 began acting up.
- 6/4/17 had a few call-outs for extended pump run time and high sewage levels.
- 6/5/17 was not able to shut the valve off. La Pine Septic came and cleaned the vacuum sewage tank and found a 6" churney plug was blocking the intake lines for the pumps causing them to cavitate. Removed and is working normal.
- The listing is ready and Rick will post the backhoe for sale on the public surplus website soon.

**Old Business:** None

### New Business:

- a. Draft Bad Debt List – A draft list of delinquent sewer charges totaling \$34,776.00 was reviewed. A Special Meeting will take place on Wednesday July 12, 2017 at 9:00 a.m. to approve the list by resolution and it will be sent to the Deschutes County Assessor's Office for collection.
- b. Resolution No. 17-03 Budget Adoption – The Board adopts the annual budget as follows; Public Works \$550,325.00, Transfers Out \$30,000.00, Contingency \$10,000.00, Debt Service Fund \$281,210.00, Total Unappropriated and Reserve Amounts \$983,999.00, Totaling \$1,855,534.00. Michael made a motion to adopt Resolution No. 17-03 as presented. Bob Worthan seconded the motion, the motion carried unanimously.
- c. Special Districts Election Results – The Deschutes County Clerk's Office declares the following candidates elected at this election are qualified to hold office; Robert Chase – Position #1, Elreta Humeston – Position #2 and Michael Hanbey – Position #4.

**Correspondence:** None

**Future Agenda Suggestions:**

- Election of Officers

**Public Comments:** None

**Adjourn:** The meeting was adjourned by President Robert Chase at 10:25 a.m. The time and place of the next regular meeting is at 10:00 a.m. on Thursday July 20, 2017 at the District Office.

Elreta Humeston  
Secretary

July 20, 2017  
Date