

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda Board of Directors - Regular Meeting April 19, 2012 – 10:00 a.m.

Call to Order - Roll Call

Public Comments on Agenda Items

Approval of Minutes

- a. Special Meeting of March 1, 2012
- b. Regular Meeting of March 15, 2012
- c. Special Meeting of March 20, 2012

Approval of Bills

- a. March 2012

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

- a. Oxygen Meter
- b. Midstate Electric Energy Audit

New Business

- a. Board Stipend
- b. System Development Charge Increase
- c. Debit Card
- d. Upper Deschutes River Coalition

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

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Meeting Minutes Board of Directors – Regular Meeting April 19, 2012 - 10:00 a.m.

Call to Order - Roll Call: President Bob Chase called the meeting to order at 10:00 a.m. Members present; Elreta Humeston, Bob Worthean, Brian Goins and Greg Estep.

District Employees: Rick Durham and Elisa Davis **Visitors:** Lewis Petersen

Public Comments on Agenda Items: None

Approval of Minutes:

- a. Special Meeting Minutes of March 1, 2012 were approved.
- b. Regular Meeting Minutes of March 15, 2012 were approved.
- c. Special Meeting Minutes of March 20, 2012 were approved.

Approval of Bills:

- a. Elreta made a motion to pay the bills for March 2012 as presented. Bob Worthean seconded the motion, the motion carried.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- 3/18/2012 call from the vacuum station for level one alarm at 17323 Merganser Dr, all parts were replaced and still have a problem somewhere else.
- 4/10/2012 received a call about a flooded pressure pit at 56278 Bufflehead. Found that the main breaker at the house was tripped, pump was replaced.
- 4/11/2012 came into the vacuum station to find 2 pumps running and the vacuum was low. There's a pit on the 10" line that intermittently sticks open. It can not be found until it sticks open again for a longer amount of time.
- SDAO will be at the District Office on Thursday June 14, 2012 at 11:30 a.m. to hold a First Aid and CPR class.

Old Business:

- a. Oxygen Meter – The meter was purchased and has been used to test the oxygen levels in the lagoons. With the ability to test the oxygen levels the aerators will only run when necessary.
- b. Midstate Electric Energy Audit – Have not received a response on the audit. Rick got a quote of \$2,300.00 from an electrician on changing the lighting in the green shop. We would receive an instant discount from BPA of \$1,200.00 and would save about \$450.00 a year in electricity.

New Business:

- a. Board Stipend – The Board discussed discontinuing the board stipend. Greg made a motion to discontinue the monthly board stipend effective July 1, 2012. Elreta seconded the motion, the motion carried.

- b. System Development Charge Increase – SDC’s are increased in April each calendar year according to the ENR Index (Engineering News Record). Fees will be increasing \$136.00 from \$8,158.00 to \$8,294.00. Reimbursement Fees will be \$6,462.00 and Improvement Fees will be \$1,832.00. The District’s Connection Charge will remain unchanged at \$300.00.
- c. Debit Card – For smaller local purchases that require payment of check or cash, it would be more convenient for the District to have a debit card without having to constantly refill the petty cash box. Office staff will submit a letter of request to Bank of the Cascades.
- d. Upper Deschutes River Coalition - They would like to use a portion of the District’s property over at Section 25 (east field that is not being used at this time) to store timber logs. Volunteers will use the property to cut the logs into firewood for needy people. Rick is working with SDAO on a waiver form releasing the district of any liability but also protect the District from any property damage.

Correspondence: None

Future Agenda Suggestions:

- Midstate Electric Energy Audit
- Upper Deschutes River Coalition

Public Comments:

Lewis Petersen is concerned about the possible sewer rate increase. Greg explained that the Board is not ready at this time to move forward with the increase of sewer rates. Additional meetings will follow in regards to this topic.

Adjourn: The meeting was adjourned by President Robert Chase at 10:45 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday May 17, 2012 at the District Office.

Elreta Humeston
Secretary

May 17, 2012
Date