

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda
Board of Directors - Regular Meeting
March 16, 2017 – 10:00 a.m.

Call to Order

Approval of Minutes

- a. Regular Meeting of February 23, 2017

Approval of Bills

- a. February 2017

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

- a. Building Use Policy

New Business

- a. System Development Charge Increase
- b. Resolution No. 17-02 Connection Charge

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

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Meeting Minutes Board of Directors – Regular Meeting March 16, 2017 - 10:00 a.m.

Call to Order: Bob Chase called the meeting to order at 10:00 a.m. Members present; Bob Worthean, Elreta Humeston, Michael Hanbey and Ann Arritola. Members absent; None. **District Employee:** Rick Durham and Ellie Davis. **Visitors:** None.

Approval of Minutes:

- a. Regular Meeting Minutes of February 23, 2017 were approved.

Approval of Bills:

- a. Elreta made a motion to pay the bills for February 2017 as presented. Bob Worthean seconded the motion, the motion carried unanimously.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- 2/22/17 had to pull the E1 lift station pumps and clean out rags. Had to pull them again on 3/13/17.
- 3/8/17 had a call out to 56220 Tree Duck Rd. The pressure pit alarm was going off. Reed cleaned grease off the floats and it seems to be working. Then got a call at 4:30 pm and it was going off again, replaced the off float and is working normal.
- 3/13/17 we check a pit at 56078 Sandpiper Rd and found that the people that cleared the lot for a house being built, had hit the vacuum pit and pushed the metal ring and lid off the pit. Broke the nipple off the check valve causing the pit to flood. Cleaned the pit and replaced all of the components and is working again. Reed spoke with the contractor and he agreed to pay for fixing it.
- 3/13/17 we cleaned the aerators on the main lagoon and found 3 motors that are not working and 1 has a bent shaft. I am having Rick from Industrial Electric looking at the motors to see what's wrong with them and if they can be rebuilt. Rebuild cost is \$800 each, brand new is \$1,276 and the shafts are \$1,177.
- 3/14/17 we had a vacuum pit stick open on Canvasback, cleaned out and replaced the sensor pipe and other components, and is working normal.
- The #1 vacuum pump has been shipped to Airvac to be rebuilt. They received it on 3/13/17, said it would take about a week to rebuild, then another week to ship back. We should receive it back by the end of the month.
- Last week Reed and I attended the OAWU Annual Wastewater Conference in Sunriver.
- Reed is preparing to take his wastewater collection test soon.

Old Business:

- a. Building Use Policy – Michael and Bob Worthean went over draft policy and made it more appropriate for our own facility. Michael contacted Bancorp Insurance out of La Pine for a rough estimate on rates it would cost an individual to provide their own insurance. Michael

made a motion to adopt the Public Use of District Facilities Policy. Ann seconded the motion, the motion carried unanimously.

New Business:

- a. System Development Charge Increase – SDC’s are increased in April each calendar year according to the ENR Index (Engineering News Record). Fees will be increasing \$379.00 from \$9,107.00 to \$9,486.00. Reimbursement Fees will be \$7,390.00 and Improvement Fees will be \$2,095.00.
- b. Resolution No. 17-02 Connection Charge – This resolution repeals Resolution No. 16-01 and will allow the District to increase the Connection Charge from \$346.00 to \$360.00. Michael made a motion to adopt Resolution No. 17-02. Ann seconded the motion, the motion carried unanimously.

Correspondence: None

Future Agenda Suggestions:

- Budget Committee

Public Comments: None

Adjourn: The meeting was adjourned by President Robert Chase at 11:00 a.m. The time and place of the next regular meeting is at 10:00 a.m. on Thursday April 20, 2017 at the District Office.

Elreta Humeston
Secretary

April 20, 2017
Date