

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda Board of Directors - Regular Meeting March 15, 2012 – 10:00 a.m.

Call to Order - Roll Call

Public Comments on Agenda Items

Approval of Minutes

- a. Regular Meeting of February 16, 2012

Approval of Bills

- a. February 2012

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

- a. Budget Committee

New Business

- a. Board Member Applicant Brian Goins
- b. Midstate Electric Energy Audit
- c. Resolution No. 12-01 – Adopting Retirement Plan
- d. Sand Filter Connections

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

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Meeting Minutes Board of Directors – Regular Meeting March 15, 2012 - 10:00 a.m.

Call to Order - Roll Call: President Bob Chase called the meeting to order at 10:00 a.m. Members present; Elreta Humeston via telephone, Bob Worthean and Greg Estep.

District Employees: Rick Durham and Elisa Davis **Visitors:** Brian Goins

Public Comments on Agenda Items: None

Approval of Minutes:

- a. Regular Board Meeting Minutes of February 16, 2012 were approved.

Approval of Bills:

- a. Elreta made a motion to pay the bills for February 2012 as presented. Greg seconded the motion, the motion carried.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- Call out to a customer's home on 2/18/12 for backed up sewer which ended up being on the customer's side. Call out on 2/24/12 from the vacuum station for a level one alarm. A pipe had separated again leaking sewage onto the floor. The glued joint has been repaired using threaded pipe.
- Rick and Kevin attended the OAWU annual conference in Sunriver Oregon for continuing education credits for their wastewater certifications.
- Rick is looking into putting timers on the pond aerators to run at night during the summer, this will help cut the cost of electricity. The purpose of running aerators is to add oxygen to the lagoon biology. During the summer we can depend on the sun to create oxygen then run the aerators at night.
- Rick is also looking into purchasing a D.O. meter to check the D.O. (dissolved oxygen) around the lagoons. This meter will tell if there is too much oxygen or not enough. He has acquired 3 different prices for the same meter. Bob Chase made a motion allowing Rick to purchase the meter. Bob Worthean seconded the motion, the motion carried unanimously.
- Oil and filters need to be changed in the vacuum pumps which will cost around \$1,800.00.
- An account at Bend Oil has been set up to purchasing diesel for the generator. About 300 gallons is needed at the cost of \$3.91 a gallon and can be conveniently delivered.
- Summit Power will be servicing the generator as well as checking all electrical components.
- Fence repair was done at Section 25 due to damage by wildlife.
- Rick advised the Board that the SDC rate shall increase in April per the district's Resolution No. 11-03. Based on rates in February, the SDC would increase around \$100.00.

Old Business:

- a. Budget Committee – Lynn Augustine and Tim Galloway will participate again this year. Chuck Brooks and Bob & Nancy Noble are interested and have turned in applications. A special meeting will take place on March 20, 2012 at 9:00 a.m. to appoint budget members.

New Business:

- a. Board Member Applicant Brian Goins – Brian submitted a letter of interest for the vacant position and was interviewed by the Board of Directors. Greg made a motion to appoint Brian Goins for Position No. 5 that will continue until 2015. Bob Worthean seconded the motion, the motion carried. Bob Chase, Greg Estep and Bob Worthean voted aye, Elreta Humeston voted nay. Elreta feels there could be a conflict because his wife is on the POA Board.
- b. Midstate Electric Energy Audit – John Thomas came out from Midstate Electric on 2/29/12 and conducted an energy audit. As of today there has been no reply.
- c. Resolution No. 12-01 – Adopting Retirement Plan – Bob Chase read the resolution into the minutes. Bob Chase made a motion to adopt Resolution No. 12-01 adopting a retirement plan for District personnel. Bob Worthean seconded the motion, the motion carried.
- d. Sand Filter Connections – The Board is going to seek advice from legal counsel on connecting the remaining sand filter properties.

Correspondence: None

Future Agenda Suggestions:

- Special Meeting March 20, 2012 at 9:00 a.m.
- Sand Filter Connections
- Oxygen Meter
- Midstate Electric Energy Audit

Public Comments:

Linda Ferris phoned Greg Estep asking if there was any money in the budget to extend the sewer line to the Satterlee Way properties and Greg’s response was no. The district will not collect money from users of the system to finance that project. The only way they can move forward is if the Satterlee Way owners fund it themselves by obtaining grants/loans.

Adjourn: The meeting was adjourned by President Robert Chase at 11:30 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday April 19, 2012 at the District Office.

Elreta Humeston
Secretary

April 19, 2012
Date