

**OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT**

55841 SWAN RD, BEND OR 97707

[www.oww2sd.com](http://www.oww2sd.com)

**Agenda**  
**Board of Directors - Regular Meeting**  
**February 23, 2017 – 10:00 a.m.**

**Call to Order**

**Approval of Minutes**

- a. Regular Meeting of January 19, 2017

**Approval of Bills**

- a. January 2017

**Accounting Reports**

- a. Profit & Loss and Balance Sheet

**Operator Report**

**Old Business**

- a. Budget Committee

**New Business**

- a. Building Use Policy
- b. Supplemental Budget
- c. Upper Deschutes River Coalition
- d. SDAO Annual Conference

**Correspondence**

**Future Agenda Suggestions**

**Public Comments**

**Adjourn**

# OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

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## Meeting Minutes Board of Directors – Regular Meeting February 23, 2017 - 10:00 a.m.

**Call to Order:** Bob Chase called the meeting to order at 10:00 a.m. Members present; Bob Worthean, Elreta Humeston and Michael Hanbey. Members absent; Ann Arritola. **District Employee:** Rick Durham and Ellie Davis. **Visitors:** None.

### Approval of Minutes:

- a. Regular Meeting Minutes of January 19, 2017 were approved.

### Approval of Bills:

- a. Bob Worthean made a motion to pay the bills for January 2017 as presented. Michael seconded the motion, the motion carried unanimously.

### Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

### Operator Report:

- 1/24/17 had a vacuum pit stuck open at 17432 Curlew Dr., replaced controller and sensor pipe and is working normal.
- 2/4/17 had the buffer tanks stuck open at Merganser Dr., replaced controller and is working normal.
- We are getting ready to send the #1 vacuum pump to Air Vac to get rebuilt. It has almost 12,000 hours on it and the vanes inside the pump are starting to fray. This will take about 3 weeks to complete. The cost to rebuild is approximately \$7,700 including shipping. We will do the other two pumps next budget year.

### Old Business:

- a. Budget Committee – No applications have been turned in at this time.

### New Business:

- a. Building Use Policy – Members of the community have approached the District about using the building for special activities, as in the past. SDAO suggested adopting a policy and check insurance coverage. A draft policy was submitted to the District's attorney, she added some comments for review. Elreta and Bob Chase approve for Bob Worthean and Michael Hanbey to go through the draft, put their suggestions together and evaluate at next month's meeting.
- b. Supplemental Budget – Rick proposed a draft Supplemental Budget for the 2016-2017 fiscal year, increase appropriations under Capital Outlay/Equipment to purchase a newer but used Backhoe. He has researched a few of them, weighing out options that each has. Michael made a motion to allow Rick purchasing authority and accepts the proposed budget increase by \$70,000.00. Elreta seconded the motion, the motion passed unanimously. A Special Meeting will take place on Wednesday March 1, 2017 at 9:00 a.m. to accept public comments and to adopt the Supplemental Budget. Notices will be posted on the District website, bulletin board and at the Meeting Building.

- c. Upper Deschutes River Coalition – The UDRC has new officers, Monte Dammarell will be President and Dean Richardson will be Vice President. They will be restructuring how they facilitate jobs being done. Monies are available for forest thinning and fire protection, if we are considering participating; we will need to submit a proposal. Their meetings will be held on the third Thursday of each month at 3:30 at the Sunriver Library.
- d. SDAO Annual Conference – Michael attended the conference earlier this month. One of the sessions he attended was regarding the Cascadia Subduction Zone – Earthquake & Tsunami. If such an event was to happen, our community could be impacted by such an event. It's something to maybe think about and how it could possibly affect the District.

**Correspondence:** None

**Future Agenda Suggestions:**

- Special Meeting March 1, 2017 at 9:00 a.m.
- Building Use Policy
- SDC Fee Increase

**Public Comments:** None

**Adjourn:** The meeting was adjourned by President Robert Chase at 11:07 a.m. The time and place of the next regular meeting is at 10:00 a.m. on Thursday March 16, 2017 at the District Office.

Elreta Humeston  
Secretary

March 16, 2017  
Date