

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda
Board of Directors - Regular Meeting
December 20, 2012 - 10:00 a.m.

Call to Order - Roll Call

Public Comments on Agenda Items

Approval of Minutes

- a. Regular Meeting of November 14, 2012

Approval of Bills

- a. November 2012

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

- a. Snow Blower Purchase

New Business

- a. SDAO Conference
- b. Employee Appreciation
- c. Notary of Oregon

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

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Meeting Minutes Board of Directors – Regular Meeting December 20, 2012 - 10:00 a.m.

Call to Order - Roll Call: President Bob Chase called the meeting to order at 10:10 a.m. Members present; Bob Worthean and Brian Goins. Members absent; Elreta Humeston and Greg Estep. **District Employees:** Ellie Davis **Visitors:** None

Public Comments on Agenda Items: None

Approval of Minutes:

- a. Regular Meeting Minutes of November 14, 2012 were approved.

Approval of Bills:

- a. Bob Worthean made a motion to pay the bills for November 2012 as presented. Brian seconded the motion, the motion carried.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- 11/24/12 received a call at 8:28 a.m. from a homeowner at 55970 Wood Duck about water coming out of the ground in her front yard. Rick inspected the manhole before their house and it was backed up. The Swan Rd Lift Station had no power so Midstate Electric was notified. Bob Worthean was phoned to assist Rick. A portable pump was used to divert sewage to another cleanout until power was restored, which was around 11:30 a.m.
- Rick is looking into a battery backup alarm system for the Swan, Wood Duck, Blue Heron and Snow Goose Ct Lift Stations and also wiring them to use a portable generator in case of emergencies. Rick looked into doing this in the past. The cost was \$1,200 per lift station, plus \$2,600 for a generator and cord for a total of \$7,400. If possible to hook up the pumps to the generator without using a transfer switch would reduce the cost by \$300 to \$400.
- 12/1/12 the power went out at 2:14 a.m. and was not restored until about 6:30 a.m. Rick came down to the vacuum station and everything was running fine. All Lift Stations were checked with some inflow and infiltration from the Swan Rd Lift Station that needs to be worked on next year.
- 12/10/12 received a call at 4:44 p.m. from a homeowner at 55853 Snow Goose. They said the sewer was backing up in the house and it was wet around the manhole cover. When Rick arrived he pulled the lid to the vacuum pit and it was dry. The issue was on the house side.
- 12/16/12 received a call at 1:58 p.m. from a homeowner at 56259 Bufflehead. He said his sewer was backing up into his bathtub. This house is on the pressure system and recently remodeled. Rick manually pumped it down and everything was working well on our side. It was plugged on the house side.
- Two homes, still operating on sand filter systems, should be connecting to the system this next year. One house is at 17455 Rail Dr and the other is at 17276 Golden Eye. Have not heard anything from the house still under construction on Tholstrup.

Old Business:

- a. Snow Blower Purchase – A Snow Blower was purchased through grant monies from SDAO. The crane for the Pickup/Kubota was purchased but is being returned today. SDAO would not be able to pay for it under Kevin’s certain return to work/light duty circumstances, also it ended up not being a useful tool for a number of reasons.

New Business:

- a. SDAO Conference – Special District’s Association of Oregon will have their annual conference on February 8th-10th in Portland Oregon. Rick Durham will attend and Bob Chase suggested that Brian attend since most of the other Board Members attended last year’s conference held in Sunriver.
- b. Employee Appreciation – In previous years the Board has given employees a \$25 gift certificate for Christmas. Bob Chase recommended giving the employees a \$50 gift certificate to be able to take their families out for dinner. Bob Worthean made a motion to give the employees the \$50 gift certificate for dinner. Brian seconded the motion, the motion carried.
- c. Notary of Oregon – Ellie Davis completed the training and test to become a Notary, mainly for the District Office. Brian made a motion to reimburse her \$65 in associated fees she has paid. Bob Chase seconded the motion, the motion carried.

Correspondence: None

Future Agenda Suggestions:

Public Comments: None

Adjourn: The meeting was adjourned by President Robert Chase at 10:30 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday January 17, 2013 at the District Office.

Brian Goins
Secretary

January 17, 2013
Date