

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda
Board of Directors - Regular Meeting
November 14, 2012 - 10:00 a.m.

Call to Order - Roll Call

Public Comments on Agenda Items

Approval of Minutes

- a. Regular Meeting of October 18, 2012

Approval of Bills

- a. October 2012

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

- a. DEQ Steering Committee Update

New Business

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Meeting Minutes Board of Directors – Regular Meeting November 14, 2012 - 10:00 a.m.

Call to Order - Roll Call: President Bob Chase called the meeting to order at 10:00 a.m. Members present; Elreta Humeston, Bob Worthean. Members absent; Brian Goins and Greg Estep.

District Employees: Rick Durham and Ellie Davis **Visitors:** None

Public Comments on Agenda Items: None

Approval of Minutes:

- a. Regular Meeting Minutes of October 18, 2012 were approved.

Approval of Bills:

- a. Elreta made a motion to pay the bills for October 2012 as presented. Bob Worthean seconded the motion, the motion carried.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- Rick and Kevin moved the propane heater in the green shop and its working well in its new location. Two ceiling fans are to be installed, minor insulation repair, and venting work.
- 10/31/12 Kevin filled out an 801 Form for Worker's Compensation saying he injured his back on 10/24/12 and 10/30/12 lifting manhole covers. All documentation has been turned into Special District's Workman Compensation Claims Office; they will be reviewing the claim. As of now Kevin has been released to light duty work of 2-4 hours per day with a lifting restriction to 20lbs maximum.
- Aubrey Sakaguchi, SDAO's Return to Work Consultant, met with Rick and a couple of Board Members. She works with districts to identify appropriate light duty work and ensures the physician approves of these duties. Also districts can obtain monies to purchase equipment or make worksite modifications from the state's Employer-at-Injury Program. They will pay up to \$2,500 for equipment purchases and \$2,500 for worksite modifications and \$1,000 for training costs. It was agreed that a snow blower and a crane for the Pickup/Kubota would be ideal for the District.

Old Business:

- a. DEQ Steering Committee Update - Rick attended a meeting held at the clubhouse in DRRH. A work session will take place tonight at Midstate Electric. Homeowners seem to only have more questions. Work sessions next month will be held on 12/4/12 and 12/12/12 at Midstate Electric.

New Business: None

Correspondence: None

Future Agenda Suggestions:

- SDAO Conference
- Snow Blower/Crane Purchase

Public Comments: None

Adjourn: The meeting was adjourned by President Robert Chase at 10:45 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday December 20, 2012 at the District Office.

Brian Goins
Secretary

December 20, 2012
Date