

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

55841 SWAN RD, BEND OR 97707

www.oww2sd.com

Agenda
Board of Directors - Regular Meeting
January 19, 2017 – 10:00 a.m.

Call to Order

Approval of Minutes

- a. Regular Meeting of December 22, 2016

Approval of Bills

- a. December 2016

Accounting Reports

- a. Profit & Loss and Balance Sheet

Operator Report

Old Business

New Business

- a. Appoint Budget Officer
- b. Budget Committee
- c. Budget Workshop
- d. SDC Monies Collected
- e. May 16, 2017 Special Election

Correspondence

Future Agenda Suggestions

Public Comments

Adjourn

OREGON WATER WONDERLAND UNIT II SANITARY DISTRICT

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Meeting Minutes Board of Directors – Regular Meeting January 19, 2017 - 10:00 a.m.

Call to Order: Bob Chase called the meeting to order at 10:00 a.m. Members present; Bob Worthean and Michael Hanbey. Members absent; Elreta Humeston and Ann Arritola. **District Employee:** Rick Durham and Ellie Davis. **Visitors:** None.

Approval of Minutes:

- a. Regular Meeting Minutes of December 22, 2016 were approved.

Approval of Bills:

- a. Michael made a motion to pay the bills for December 2016 as presented. Bob Worthean seconded the motion, the motion carried unanimously.

Accounting Reports:

- a. Profit & Loss and Balance Sheets were reviewed.

Operator Report:

- After the first snow storm, the transmission went out in the backhoe. We are currently renting one from Peak Performance until we can get ours fixed. The rebuilt transmission cost is \$4,160.00, including \$1,000.00 core charge. This doesn't include the labor for Pape Machinery to removal and installation. The backhoe is in poor condition and not likely to continue working properly. The District may budget for a newer one next fiscal year.

Old Business: None

New Business:

- a. Appoint Budget Officer – Bob Worthean made a motion to appoint Rick Durham and Ellie Davis as Budget Officers for the upcoming 2017-2018 budget year. Michael seconded the motion, the motion carried unanimously.
- b. Budget Committee – Notices have been posted that there are currently positions available and each position is a three-year term. First meeting will be mid-April.
- c. Budget Workshop – This year's budget workshop will be held at the Deschutes Services Building in Bend on Thursday February 16, 2017 from 9:00 a.m. to 3:30 p.m.
- d. SDC Monies Collected – Ellie reported to the Board yearly accounting summary of SDC Monies that have been collected for the 2016 year. Reimbursement Fees of \$114,642.84 and Improvement Fees of \$32,623.04. Of those funds \$50,000.00 was used for the annual loan payment and \$14,700.00 was used to install new vacuum and new pressures pits for new home construction.
- e. May 16, 2017 Special Election - This election is where Special Districts elect Board Members. Terms to expire this year are; Position #1 – Bob Chase, Position #2 – Elreta Humeston and Position #4 – Michael Hanbey. Candidate filing period begins February 4, 2017 and ends March 16, 2017.

Correspondence: None

Future Agenda Suggestions:

- Budget Committee

Public Comments: None

Adjourn: The meeting was adjourned by President Robert Chase at 10:25 a.m. The time and place of the next meeting is at 10:00 a.m. on Thursday February 16, 2017 at the District Office.

Elreta Humeston
Secretary

February 23, 2017
Date